

AGENDA

Meeting: Bradford-on-Avon Area Board
Place: [Join the On-Line meeting here](#)
Date: Wednesday 14 July 2021
Time: 7.00 pm

Including the Parishes of Atworth, Bradford on Avon, Holt, Limpley Stoke, Winsley, Monkton Farleigh, Staverton, South Wraxall, Wingfield, Westwood

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Press enquiries to Communications on direct lines (01225) 713114 / 713115

Wiltshire Councillors

Cllr Trevor Carbin - Holt and Staverton (Chairman)
Cllr Sarah Gibson - Bradford on Avon South
Cllr Johnny Kidney - Winsley and Westwood
Cllr Tim Trimble - Bradford-on-Avon North

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	Time
<p>1 Chairman's Welcome, Introduction and Announcements (<i>Pages 1 - 4</i>)</p> <ul style="list-style-type: none"> • Cleveland Bridge repairs • Area Board Operational Model 2021 onwards • LA Treescapes funding bid for Bradford on Avon 	7:00pm
<p>2 Apologies for Absence</p>	
<p>3 Minutes (<i>Pages 5 - 12</i>)</p> <p>To approve and sign as the correct records the minutes of the meetings held on Wednesday 3 March 2021 and Tuesday 18 May 2021</p>	
<p>4 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee</p>	
<p>5 Community area status reports and Area Board priority setting</p> <p>Ros Griffiths – Community Engagement Manager</p>	
<p>6 Partner Updates (<i>Pages 13 - 26</i>)</p> <ul style="list-style-type: none"> • Wiltshire Police • Dorset & Wiltshire Fire and Rescue Service • NHS & Healthwatch • Bradford on Avon Town Council • Parish Councils • Climate Friendly Bradford • Wiltshire Music Centre • Streets Ahead 	

7 **Appointments of lead members to outside bodies and working groups**

To make appointments to outside bodies and working groups for 2021/22 as follows:

- Community Area Transport Group (CAT-G) - Cllr Tim Trimble
- Health and Wellbeing Group – Cllr Johnny Kidney
- Youth – Cllr Sarah Gibson
- Older Peoples Champion – Wendy O’Grady

8 **Delegation to Community Engagement Manager** *(Pages 27 - 30)*

To agree policy on CEM Delegated Authority to award funding in between meetings

9 **Grant Funding Applications**

To determine any applications for Community Area Grants
Grant application packs for the Community Area Grants Scheme are available from the Community Area Manager or electronically at: <http://www.wiltshire.gov.uk/communityandliving/areaboards/areaboardscommunitygrantsscheme.htm>

Area Board Grant review – BoA Culver Close Borehole project - Derrick Hunt

10 **Working Group updates**

- Health & Wellbeing Group
- Community Area Transport Group

11 **Future Meeting Dates**

- Wednesday 8 September 2021
- Wednesday 3 November 2021
- Wednesday 23 February 2022

11th June

Cleveland Bridge repairs could push traffic through Wiltshire

By [Matthew McLaughlin](#) @matthew_wilts Local Democracy Reporter



Cleveland Bridge

Major repairs to Cleveland Bridge in Bath are due to start this month and could have an adverse impact on the county, according to Wiltshire Council.

From Monday, June 28, the A36 Cleveland Bridge will be closed as it undergoes a £3.8m repair project with works expected to last until September.

This means that much of the existing traffic across the bridge must be re-routed with the result being “potential adverse impact” on Wiltshire roads.

Wiltshire Council has said it has not agreed to the use of the county’s road network for any signed diversion routes.

Cabinet member for transport, Dr Mark McClelland said: “All of the existing 18t diverted traffic signage currently on our network will be removed by Bath and North East Somerset Council prior to the road closure.

“In order to discourage any unsuitable additional traffic, we have taken the decision to erect some temporary signage at a number of locations on our roads.

“These signs will be in place by Sunday, June 27, and will remain for the duration of the bridge closure.

“We will be monitoring the situation on our local roads throughout the Cleveland Bridge closure and may consider additional measures if this is deemed necessary.”

Around 17,000 vehicles pass over the bridge every day.

Despite regular maintenance, a spokesman for Bath & North East Somerset Council said the bridge “needs extensive major structural repairs for it to continue to function safely and preserve its heritage value.”

Mayor of Bradford on Avon, Sarah Gibson said: “Wiltshire Council Highways will place signage to try and deter motorists from using Bradford on Avon as a diversion.

“However this closure may push more traffic through the town, so it is worth considering other means of transport for that period.”

The B&NES spokesman said: “The bridge will close at one minute past midnight on Monday, June 28 and it is anticipated the work could take around three months before reverting to temporary signals.”

Renovation works on the Grade II listed bridge have continued since May with temporary signals used to allow for scaffolding to be put up.

Updates to the works can be found [here](#).

Chairman's Announcements

Subject:	Area Board model May 2021
Web /contact:	Rhys Schell, Specialist Manager - Community Engagement and Governance rhys.schell@wiltshire.gov.uk

The Area Board model was first introduced in 2009 and has delivered significant success in developing stronger communities since its inception. The overall aims of the Wiltshire Area Boards remain the same, however, an evolved framework has been created that builds on the strengths of the model and enables Area Boards to use more flexible, informal methods to engage with local residents.

Over recent years multiple Area Boards have piloted different approaches using events, workshops and surveys, with the data clearly showing that this varied approach to resident engagement reaches a wider cross section of the community. This leads to a more consultative and collaborative approach and one that promotes local intelligence gathering to inform decision making.

The new framework allows Area Boards to tailor their approach to their communities, considering what their local priorities are, the partners involved and the outcomes they wish to achieve. It will importantly offer more opportunities for our residents to engage with us on issues important to them. The model promotes each Area Board to develop its network of community led activity through business meetings, community engagements such as events, workshops and surveys and a wide range of sub-groups.

Figure 1 shows an example of how the annual Area Board cycle could look. Four Area Board business meetings, with multiple Area Board engagements taking place at other times during the year, which focus on specific local priorities. In addition, working groups of the board such as youth networks, health and wellbeing groups and community area transport groups will continue to meet and link with the Area Board.

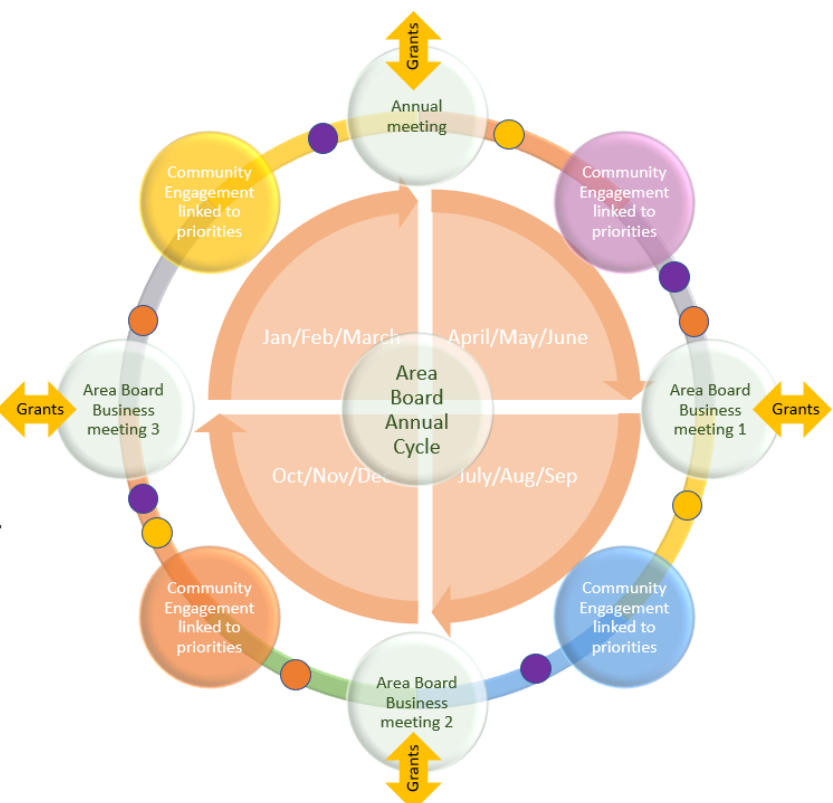
Figure 1 - The Area Board model

Area Board Example Model

4 business meetings scheduled evenly across the year. If additional business decisions are needed then meetings can be set or delegated decisions taken.

Informal engagement activities can be flexibly built into the Area Board programme, agreed between the Community Engagement Manager and Cllrs.

- Community Area Transport Group
- Health & Wellbeing Forum
- Local Youth Network



Local Authority Treescape Fund

Wiltshire Council is working in partnership with Bradford-on-Avon Town Council to submit a £100k bid to the [Local Authority Treescape fund](#).

The aim is to increase tree coverage across the town to create wildlife corridors, increase biodiversity, reduce air pollution, store carbon and improve the health and wellbeing of residents. If successful it is hoped that this application will act as a template for our other market towns to apply for funding to improve tree coverage across the county.

MINUTES

Meeting: Bradford on Avon Area Board
Place: On-Line Meeting
Date: 3 March 2021
Start Time: 7.00 pm
Finish Time: 8.40 pm

Please direct any enquiries on these minutes to:

Kevin Fielding - (Tel): 01249 706612 or (e-mail) kevin.fielding@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Trevor Carbin, Cllr Sarah Gibson (Chairman), Cllr Johnny Kidney, Cllr Jim Lynch and Cllr Ben Anderson

Wiltshire Council Officers

Ros Griffiths – Community Engagement Manager
Kevin Fielding – Democratic Services Officer

Total in attendance: 36

<u>Minute No.</u>	<u>Summary of Issues Discussed and Decision</u>
51	<p><u>Chairman's Welcome, Introduction and Announcements</u></p> <p>The Chairman welcomed everybody to the on-line meeting of the Bradford on Avon Area Board</p> <p>The Area Board members were introduced</p> <p>The following Chairman's announcements contained in the agenda pack were noted:</p> <ul style="list-style-type: none"> • Community Led Housing • Foster Caring
52	<p><u>Apologies for Absence</u></p> <p>There were no apologies</p>
53	<p><u>Minutes</u></p> <p>Decision</p> <ul style="list-style-type: none"> • The minutes of the meeting held on Wednesday 13 January 2021 were signed as the correct record
54	<p><u>Declarations of Interest</u></p> <p>There were none</p>
55	<p><u>Partner Updates</u></p> <p>Wiltshire Police – the written update was noted</p> <p>Dorset & Wiltshire Fire and Rescue Service - the written update was noted</p> <p>NHS – the written update was noted</p> <p>Healthwatch - Margaret Winskill outlined the written update</p>

	<p>Bradford on Avon Town Council</p> <ul style="list-style-type: none"> • Market town land issue – that the Town Council had concerns re proposed Wiltshire Council housing site allocations • Skateboard park – that the application would go ahead at Poulton Field <p>Limpley Stoke Parish Council - the written update was noted</p> <p>The Chairman thanked everyone for their updates</p>
56	<p><u>Modification of the Bradford on Avon Air Quality Management Area Order</u></p> <p>Cllr Ben Anderson – Portfolio Holder for Public Health and Public Protection, Wiltshire Council outlined the report contained in the agenda pack</p> <p>The report was an update to inform the Area board of the achievement of a long-term trend of compliance with the annual mean objective for PM₁₀ and that the Air Quality Management Area Order was to be modified removing reference to PM₁₀.</p> <p>Points made included:</p> <ul style="list-style-type: none"> • To inform on trends in air quality in Masons Lane, Bradford On Avon • To inform the Area Board of the achievement of the annual mean objective for fine particulates (PM₁₀) • To inform the Area board of the intention to amend the Air Quality Management Area Order to remove reference to fine particulates as the objective had been achieved and surpassed in line with legal requirements and DEFRA’s recommendation • In the pursuit of continuing improvements in air quality, Wiltshire Council had published a revised Air Quality Strategy for Wiltshire in 2019 which was available on the Wiltshire Air Quality Website • Currently the Air Quality Action Plan for Wiltshire was being reviewed. Local communities with AQMAs would be consulted via their Area Board as part of the development and adoption of the updated plan. This was likely to be in the early part of 2021 <p>The Chairman thanked Cllr Ben Anderson for his report</p>

57	<p><u>Local Plan Update</u></p> <p>CLlr Sarah Gibson gave a short presentation that outlined the Wiltshire Council Local Plan, and how this may impact on the Bradford on Avon community area</p> <p>Points made included:</p> <ul style="list-style-type: none"> • That Wiltshire Local Plan review consultation was taking place from Wednesday 13 January to Tuesday 9 March 2021 • Development to be concentrated in the existing Market Towns • That the majority of growth would be in the three main settlements of Chippenham, Trowbridge and Salisbury • The need to view the respective transport strategies • That some 365 responses had already been received from the BoA community area • The importance of highlighting and pushing the brown field sites for future housing developments • How did this Strategic Approach address Climate Change? <p>CLlr Trevor Carbin briefly outlined the Staverton development and its potential impact on the Bradford on Avon community area</p>
58	<p><u>Community Status Report</u></p> <p>Ros Griffiths – Community Engagement Manager gave a short presentation outlining the Bradford on Avon community status report</p> <p>Points made included:</p> <ul style="list-style-type: none"> • Feedback and intelligence on the impact of Covid-19 • That the Health & wellbeing group and Youth groups would feed into the Joint Strategic Needs Assessment data (JSNA) • That the June meeting of the Area Board would pick up on the consultation with local partners, groups and organisations • That a report to Area Boards would be given during summer 2021 • That during July – September period it was planned to hold further Area Board discussion, identify priorities and develop action plan with regular reporting to future Area Board meetings

	The Chairman thanked Ros Griffiths for her update
59	<p><u>Youth Futures and the Creative Economy</u></p> <p>Cllr Jim Lynch advised that at the previous Area Board meeting, Councillors had agreed his concerns regarding the impact of Covid-19 on teenagers and young adults. Both statistically and anecdotally, those aged 16 to 24 were known to have suffered greatly over the past year; socially, emotionally and financially</p> <p>It was proposed that the Area Board commit to fostering a support network, both online and face-to-face, for young people in our Community Area (16 to 24), to enable them to share their Covid-related experiences, and to respond accordingly</p> <p>Decision That the Bradford on Avon Area Board awarded £4,485 (capital funding budget) £810 (youth & health and wellbeing budget) to the Young Futures and Creative Economy Area Board initiative</p> <p>Cllr Lynch introduced Nathan Baranowski – Digital Wonderlab who would be supporting the initiative in a technical role</p> <p>Cllr Lynch introduced Tracy Sullivan – Creative Practitioner who outlined how she works in mental health first aid, helping young people re self harming, suicide etc</p> <p>The Chairman thanked Cllr Jim Lynch, Nathan Baranowski and Tracy Sullivan for their presentation, and looked forward to updates at future Area Board meetings</p>
60	<p><u>Grant Funding and Budget</u></p> <p>Decision Winsley Cricket Club Awarded £1,000 for Winsley Cricket Ground Replacement Fencing</p> <p>Decision Wiltshire Music Centre Trust Ltd awarded £2,000 for Wiltshire Music Centre New Boiler</p> <p>Decision Arts Together awarded £1,509 for Arts Together Bradford on Avon Group</p> <p>Decision South Wraxall Parish Council awarded £3,900 for South Wraxall Parish</p>

	<p>Defibrillators</p> <p>Decision Winsley Parish Council awarded £2,800 for Purchase of community amenity land in Winsley <i>Note: It was agreed that if any funds which were allocated to this application were not needed, then the funding would come back into the Bradford on Avon Area Board Covid resilience fund</i></p>
61	<p><u>Working Group updates</u></p> <p>Community Area Transport Group meeting report held on the 15 February 2021, contained in the agenda pack were noted</p> <p>Health and Wellbeing Group meeting report held on the 2 February 2021, contained in the agenda pack were noted</p>
62	<p><u>Any Other Business</u></p> <p>Cllr Jim Lynch advised that this would be his final Area Board meeting as a Wiltshire Councillor. Cllr Lynch felt that his time as part of the Area Board had been hugely positive, and thanked his fellow Councillors and all officers involved in the meetings and the funding that local groups and organisations had received</p> <p>The Area Board thanked Cllr Lynch for his support and looked forward to working with him in the future</p>
63	<p><u>Close</u></p>

MINUTES

Meeting: Bradford-on-Avon Area Board
Place: Civic Centre, St Stephens Place, Trowbridge. BA14 8AH
Date: 18 May 2021
Start Time: 1.00 pm
Finish Time: 1.05 pm

Please direct any enquiries on these minutes to:

Kevin Fielding,(Tel): 01249 706612 or (e-mail) kevin.fielding@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Trevor Carbin, Cllr Sarah Gibson, Cllr Johnny Kidney and Cllr Tim Trimble

<u>Minute No.</u>	<u>Summary of Issues Discussed and Decision</u>
64	<u>Apologies for Absence</u> There were no apologies
65	<u>Election of the Chairman</u> Councillor Trevor Carbin was elected Chairman
66	<u>Election of the Vice-Chairman</u> Councillor Sarah Gibson was elected Vice-Chairman

Bradford on Avon

10 June 2021

Community Area Status Report for Bradford on Avon

1. Purpose of the Report

- I. To present to members a status report that summarises what the key issues are for the community area as a result of analysing local data and discussions with local stakeholders.
- II. To recommend that the Area Board endorses the report and commits itself to considering what part it can play in addressing the issues

2. Background

Every 3 to 4 years, Wiltshire Council's public health department working with key partners and organisations, undertakes a thorough analysis of the data available to provide a summary of the current and future needs of people in Wiltshire. This information which is called the "Community Area Joint Strategic Assessment" (JSNA) is broken down to and presented around Wiltshire's 20 community areas.

Previously, the information has been used to help local communities in their prioritisation and decision making. A key feature of this has been a series of events to bring representatives of the local communities together so that they can be presented with a summary of the information and through discussion agree upon what should be the top local priorities to address.

In late 2019 and early 2020, the latest JSNA process was undertaken and a series of events were organised to take place from March 2020 onwards. Unfortunately, due to the COVID-19 pandemic, these had to be cancelled.

Although, the JSNA data was released in early summer 2020 and can be viewed on the <https://www.wiltshireintelligence.org.uk/> two questions remained. Firstly, how can the impact of COVID-19 upon our communities be captured and reflected in the key issues and priorities within our local area. Issues such as mental health, debt, employment, young people and many others have been adversely affected by the pandemic. Secondly, how can we enable the community to engage with this process and to feed in their own data, knowledge and experiences.

At the same time, the Wiltshire Community Resilience Group had been set up to oversee one of the 4 recovery strands. They were seeking to establish a better understanding of the impact of COVID-19 and looked to the Area Boards to help gather local information and concerns.

As a result, it was agreed that each community area board would lead on the creation of a short "Community Area Status report" to capture and reflect what the

main messages are from the local data and the community discussions. A template was produced by the Community Engagement Team and agreed by both the resilience group and the Area Board Chairs.

3. **Process**

Whilst each community area is different, and each status report will reflect this, there are elements that all have in common. These are:

- I. A record of local data that has been obtained – This information has been mainly obtained from the JSA data but also includes other sources to reflect changes since the pandemic began.
- II. A record of those meetings with organisations and stakeholders where consultation has taken place.
- III. A record of the key issues that have emerged

The community engagement manager has led on this process and tried to be as inclusive and as comprehensive as possible including trying to capture specific concerns affecting BAME or minority groups. Despite this, it is recognised that this report is not an exhaustive summary of all the issues and everything that is happening. It is a work in progress and as new information is obtained and changes occur, the report can be updated in response. Individual or very local issues such as road junctions or a play area are not included in this report. There are alternative procedures in place to address these.

The overarching aim of this document is for Bradford on Avon Area Board and its partners to add to our understanding of where improvement is required and see how with our communities, businesses and organisations we can start to address them. The report will also be link this to the work of Wiltshire Council, it's partners and agencies, so that collaboratively we can tackle issues including those arising from Covid-19

4. **Next steps**

The status report has been produced by the area board but is intended as a resource for all those within the community area. No single organisation can or should be expected to do everything and sustained improvement will only be through all of us working together with the community taking the lead.

If the status report is adopted, the proposed next steps are:

- I. The area board to consider the report and produce for itself a work plan outlining which of the priorities it will focus upon and what it is able to do to help address them. Each action will have assigned to it clear outcomes and outputs. This decision will be influenced by factors including urgency, opportunity and resources.

This work plan to be brought back to the next Area Board meeting for agreement. It will subsequently be a standing item at future area board

meetings utilising a traffic light system to offer a simple visual indicator to monitor progress.

- II. As many other groups and organisations as possible are to be encouraged to also consider the report and ask themselves where they can make a difference and what they can do to support local action.
- III. Where issues are common across multiple community areas, the area board team will collate these and look to see if it is better to address these collectively across multiple community areas. Where there seems to be a Wiltshire wide concern, a more strategic approach will be considered.

It is proposed that the Area Board will use its strategic influence and delegated powers to shape the delivery of local services and actions. It will also direct its delegated resources to facilitate and support community-led projects and local initiatives that specifically address the identified priority issues.

It is recognised that some issues will be easier to tackle than others and it is important to target areas where tangible outcomes and progress can be delivered. Successes should be celebrated and the contribution from volunteers recognised and valued

5. Recommendations

- (1) That the Area Board approves and adopts the Community Status report
- (2) That the Area Board produces a rolling action plan including up to 5 priority actions at any one time to demonstrate where it will contribute to addressing the identified issues.
- (3) That the Area Board will prioritise its resources including funding upon those issues identified in the status report.
- (4) That the Area Board requests the Community Engagement Manager to work with key partners, agencies and community groups to encourage them to consider where they are best placed to take actions around the priorities identified.
- (5) That regular updates are submitted to the Area Board on progress made in relation to its own action plan.
- (6) That the Area Board expresses its thanks to those who gave their time to help bring this report together

Report Author: Ros Griffiths Community Engagement Manager
E-Mail: Ros.Griffiths@wiltshire.gov.uk

Bradford on Avon Community Area Status Report

Spring/Summer 2021

Background and context

The overarching aim of this document is for Bradford on Avon Area Board and its partners to obtain a better awareness of the issues within the Bradford on Avon Community Area. This in turn will inform our understanding of how to support local responses from communities, businesses and organisations and link this to the work of Wiltshire Council, its partners and agencies, so that collaboratively we can tackle these issues including those arising from COVID-19.

The Bradford on Avon community area has seen an incredible response to the COVID19 pandemic with volunteers leading the response and strategic partners working collaboratively to support our communities. Every person within the area had access to support from one of the community groups that were set up, some of which have gone on to offer additional services for the community. This builds upon a foundation of strong partnership working between the community and supporting organisations.

As we now look ahead, this short document provides a summary of information that can be utilised to help inform the local community response. It brings together the differing data and information sources from across the community area that will help us to understand the state of our community and some of the impact of COVID-19.

Over time this document will be regularly updated in response to changes, new information and actions undertaken. Whilst the impact of COVID-19 in some areas is considerable, it is recognised that many of the issues identified in this report were existing ones.

Whilst it is natural to focus on the negative impacts of COVID-19, it is important to recognise and build on any positives that have occurred. These include the closer working between organisations, increased community cohesion, new volunteers and the wider use of the internet / social media to enhance communication between agencies and users.

The Bradford on Avon community area comprises the town of Bradford on Avon as well as the parishes of Holt, Staverton, South Wraxall, Winsley, Monkton Farleigh, Westwood and Winsley. From May 2021 Atworth also falls within the Area Board boundary.

A key requirement is to ensure that all within the community area have the same opportunity to engage with this work and the consultation that has begun will continue to ensure that this report will be as inclusive as possible.

Community data and information

Local data is being collected from a range of sources to provide an overview of the current situation within our community. This is being combined with the outcomes of discussions on the impact of COVID-19 to inform the key issues emerging along with decisions on where resources should be focussed.

- [JSNA local data sets](#) – (collected in winter 2019)
- JSNA 2020 – Demography and overarching indicators
- [Children and young people mental health needs Assessment](#)
- [Gypsy, traveller and boater populations health needs assessment Wiltshire](#)
- [Office for National Statistics](#)
- COVID19 support group survey – (June 2020)

- Wiltshire CAJSNA 2020 'Your Local Priorities' Community Survey Results for Bradford on Avon (BoA). Total number of respondents for Bradford on Avon 765.

Top priorities identified:

1. Climate change and renewable energies 48.4%
2. Waste and recycling 31.6%
3. Air Quality 30.1%
4. Wildlife and biodiversity 29.8%
5. Public Transport 23%

- BoA Area Board and working group discussion November 2020, Jan 2021 and March 2021
- Meeting of COVID19 support group leads in Nov 2020
- JSNA Population, Indices of Deprivation, Life expectancy, Mortality (Oct 2020)

Context for this report

It is important to read this report with the following in mind:

- The process of identifying and agreeing the key concerns is not an exact science and both statistical and anecdotal evidence can be misleading. No two people will completely agree on what should be included so the author has looked for trends, commonality and correlation when deciding what to include. This report should therefore be viewed as an informed indicator to the state of the BoA Community Area.
- The BoA Community area is an excellent place to live and work. It is recognised that a tremendous amount of good work has taken place over the past few years due to the dedication and hard work of so many within our community.
- The JSNA data indicates that the BoA community area is consistently performing amongst the top places in Wiltshire. However, the remit of this report does not include capturing these examples and the focus is upon those issues identified by the community as being the most important to focus on.
- Some of the areas highlighted from the JSNA data where the BoA Community area seems to not be doing so well, needs to be looked at in the context of when and how it was collected. The variance between JSNA data in all community areas may sometimes be very small and not of any great significance. Wiltshire is also a great county to live in and sometimes we are comparing good with excellent
- Further investigation will be required with some of the data as they may not tell the whole story. E.g. who particularly is being affected? Are there differences between local communities and minority groups? Is the issue located in a particular geographical area? Equally in some cases the most recent data available is a few years old and the situation may have altered.
- It needs to be recognised that due to COVID-19, some of the issues highlighted are not just a local problem but of concern nationwide. Debt and financial challenges are examples of this.
- Limited conversations have taken place with some sectors so further consultation, data and intelligence gathering is required to inform the setting and monitoring of local priorities.

Understanding the emerging themes and the impact of COVID-19

This section is a summary of the data and feedback that has so far been received to aid our understanding of where improvement may be required. The picture will evolve over time especially when the full impact of COVID-19 is realized. This document is therefore organic and there will be further opportunities for those who have not yet engaged to do so. What is clear is that some people will feel the impact more than others and they will need additional support.

Education, children and young people

- The public health measures put in place to prevent the spread of COVID -19 and protect the most vulnerable, whilst they have been a priority, have had a significant impact on young people that is likely to be intense and long lasting. Feedback from the UK Youth Movement 2020 predicts that the impact on young people includes:
 1. Increased mental health or wellbeing concerns
 2. Increased loneliness and isolation
 3. Lack of safe space – including not being able to access youth club/services and lack of safe space at home
 4. Challenging family relationships
 5. Lack of trusted relationships or someone to turn to
 6. Increased social media or online pressure
 7. Higher risk for engaging in gangs, substance misuse, carrying weapons or other harmful practices.
 8. Higher risk for sexual exploitation or grooming
- Young people in the Bradford on Avon community area have faced additional pressures through disruption to education and school routine and uncertainty about the future. Restrictions on opportunities to socialise and attend regular activities has caused additional isolation, loneliness and stress.
- Operational challenges have put a strain on our schools and the education community. The feedback received is that despite these challenges schools are managing well, attendance is good and measures put in place are working.
- St Laurence Year 11s and 13s have endured a turbulent year with disruption to exams and changes to assessment processes, however students have shown great resilience and positivity.
- Early feedback from the school in 2020 highlighted additional pressures on young people's mental health. Several projects have been initiated to support students with emotional wellbeing, these include Relate counselling services, a Town Council funded Creative Arts project and BoA Youth 1-1 referrals.
- All schools in the BoA community area have a good or outstanding rating from Ofsted.
- JSNA (2018/19) data shows that 65% of children in BoA Community Area achieve the expected standard in reading, writing and mathematics at the end of primary school. This is similar to the Wiltshire average of 64%.
- 13% of pupils in BoA Community Area have either an Education, Health and Care Plan or Special Educational Needs. This is equal to the Wiltshire average.
- 100% of schools in the BoA Community Area are engaged with the Healthy Schools programme. This is notably higher than the Wiltshire average of 56% however further work is required to ensure continued involvement and re-assessment.
- Further consultation with schools is required to understand the legacy of COVID-19 on education and the work underway to ensure learning gaps created by school closures are filled.

Youth activities

- BoA Youth adapted its universal youth provision 2021/21 in response to the pandemic delivering a hybrid of risk assessed virtual sessions and face to face activities alongside government guidelines. The virtual offer included game sessions and a forum for young people to be able to connect socially. Over the summer of 2020 when restrictions were relaxed youth workers also organised outdoor sports activities.
- Open access has continued where possible, with most young people comfortable with wearing masks and social distancing. Between 10-15 people have participated in each activity for both age groups (under 13 and 13 plus)
- BoA youth have organised a survey jointly with St Laurence School to gain feedback from young people about what they are struggling with in different aspects of their lives and includes questions

relating to the pandemic. This needs assessment will provide an insight into what support is needed and how BoA can use its services to help in those areas.

- The Area Board brought the local youth sector together in March and November 2020 (virtually) to discuss the local youth activities offer and impact of COVID-19.
- Councillors discussed shared concerns regarding the impact of COVID-19 on our teenagers and young adults. Both statistically and anecdotally, those aged 16 to 24 are known to have suffered greatly over the past year; socially, emotionally, and financially. It is estimated that over 60% of the COVID related drop in employment during 2020/21 is attributable to this age-group.
- A 'Young Futures' project has been initiated with Area Board support to mitigate the impact of COVID 19 on this age group. The Area Board has committed to fostering a support network, both online and face to face for young people in our Community area (16-24) to enable them to share COVID related experiences, and to respond accordingly. Mental Health First Aid Training will be provided. This will be developed in tandem with a project that will seek support of local businesses within the creative economy (art, music, tv, radio, design, marketing, film, photography, advertising, marketing) given the huge part they play in local culture and in young peoples' lives.
- Mighty Girls has received funding from local organisations to continue with a programme of activities in 2021 that aims to increase the wellbeing, confidence and sense of community among girls and women, promoting healthy emotional, physical and mental well-being.
- Holt youth group has continued with a mix of online and open access provision throughout the pandemic, the club is now undergoing changes due to key personnel stepping down, this is being carried out with the support of local Youth organisations and potential partnership opportunities with other youth providers in the area are being explored.
- Young people in the area are also actively involved in the skate park project with designs for the project confirmed and a fundraising appeal underway.

Children's Centre activities

- Spurgeons Children's Charity operate children's centre activities in the West of Wiltshire. They adapted their services throughout the pandemic so that all service delivery was online. For some families receiving support in this way removed issues around travel, childcare and accessibility. Spurgeons has reflected on this and as restrictions ease are currently offering a blended approach with some services available both face to face and online.
- The number of families in the West of Wiltshire receiving support or a service in quarter 1 of 2021 had markedly increased from quarter 3 and 4 in 2020, with highest levels of engagement in outreach, book start, early years support, baby steps and five to thrive.
- Further discussion is required with key partners to understand the impact of COVID on local families and to help foster a collaborative approach to promoting children's centre activities and opportunities to families across the BOA area, particularly those in more remote areas who are unable to travel to larger centres for face to face contact but who would benefit from online support networks.

JSNA and community data

- JSNA data from 2018/19 shows that rates of hospital admissions due to accidental injury in 0-14-year olds were notably higher in Bradford on Avon (107 per 10,000 0-14-year olds) than reported across Wiltshire (90 per 10,000 0-14-year olds).
- The data also indicates that rates of hospital admissions due to self-harm in young people aged 10-24 years were higher in BoA (78 per 10,000) than that reported across Wiltshire (67 per 10,000).
- Between January 2018 and December 2019 15 per 1000 under 19-year olds from Wiltshire were accepted into Children and Adolescent mental health services. The BOA community area saw a slightly lower rate of 13 per 1000 accepted referrals.
- Between April 2020 and March 2021 there were 133 referrals into the Mutli-Agency Safeguarding Hub (MASH) from the BOA community area. The top five presenting issues were parental mental health and impact on child, issues relating to separation/divorce, child mental health, issues relating to children with SEND (behaviour/anxiety) and overdose and self-harm.

All children and young people involved in a family are included in the 'number of referrals' recorded, as the MASH team must then ascertain if there is any concern over the other children/young people in the household.

- JSNA data 2018/19 shows that 18% of 10-11year olds in the BoA community area are obese or overweight. This is lower than the Wiltshire average (28%) yet still equates to almost 1 in 5 children in Year 6.
- Alcohol and drugs misuse negatively impacts on both physical and mental health and can have far reaching effects on young people and their families. Between 2016/17 - 2018/19 the rate of young people in the BoA Community Area accessing treatment for substance misuse stood at 26 per 10,000 under 18 year olds, this is higher than the Wiltshire average (22 per 10,000 under 18 year olds) for the same time period.
- 6.9% of 0-19-year olds are thought to be living in poverty. This is lower than across Wiltshire (9.4%) however COVID-19 is likely to have impacted on this.
- Over the past 12 months BoA Foodbank has established relationships with and supported all schools in the community area and in 2021 have so far distributed 200 holiday food parcels to low income families identified by local schools.
- As at January 2021 there were 4 foster carers in the BoA Area and 3 fostered children. A recruitment campaign is underway to increase the number of foster carers across Wiltshire.

Economy and Employment

Impact on local economy

- Businesses have been required to COVID 'proof' themselves and adapt to new ways of working. In some cases that means transformation to home working, moving business online, altering their offer or business environment.
- Some businesses, particularly smaller ones, are looking for support in areas such as business transition and marketing.
- Further consultation with businesses across the community area is required to understand the impact from the pandemic. A business survey has been discussed at Area Board level.
- Feedback from some local retail businesses has showed that the loss of business was hurting but through innovation, creativity, loyal and protective customer bases, most have survived quite well. However, some businesses have fallen through the government support gap and have struggled including self-employed and new businesses.
- The impact of COVID-19 on retail and hospitality in the area is uncertain as yet, but there are likely to be casualties which will impact on the economy and potentially cause financial vulnerability. For many pubs it has not been financially viable to open for much of 2020 – 21. Some evidence for this is already appearing in the increased number of people contacting the Citizens Advice Bureau from the area.
- The impact of COVID-19 to remote businesses is often underestimated as it is assumed that they are already set up for home working. However, issues around clients including uncertainty, cancellation of orders and inability to pay for services have all had a substantial impact.
- Bradford on Avon community area has a rate of 52 apprenticeships per 10,000 people aged 16+. This is lower than the Wiltshire rate of 139 per 10,000
- Data from Wiltshire Citizens Advice Bureau shows that the number of contacts from residents in the BoA area nearly doubled between Q1 and Q4 of year 2020/2021 with the biggest number of enquiries relating to Universal Credit, Benefits and Tax Credits, Debt and Employment.

Economy and employment - response and recovery

- BoA Business has been prevented by COVID-19 from organising the networking events that have been central to the ethos of the organisation. The intention is to revive BoA Business in 2021, this will help to create an effective network to support and develop local businesses, give business a voice on key issues impacting the town and surrounding villages, encourage businesses to share knowledge and contribute positively to the economic recovery and social sustainability of the town.

- There are also some positives that have resulted from the pandemic. Many businesses have helped others in sharing their knowledge and expertise. Some businesses have transitioned well adapting their offers to suit the new markets and their business needs and many small businesses, especially online, have been created. Businesses have grown in confidence to approach one another and work together.
- BoA Town Council provided assistance to local businesses through its websites, social media and newsletters as well as via the Shop Local scheme. The Town Council also contacted some of Bradford on Avon's own online gurus and collated advice for anyone wanting to upgrade their existing business or website, boost their online presence and to help those starting from scratch.
- There were many creative and innovative responses to lockdown including the lockdown window exhibition showcasing local artists and giving walkers a purpose to move around town and visit new places. The BoA Hidden Doors trail encouraged visitors to use local businesses and discover sites of interest.
- Many local businesses feel that recovering momentum will not be easy but that it is encouraging to see increased footfall in recent months with shops and markets re-opening.
- Community events such as 'BoA unlocked' - a town council project with the Natural Theatre company offering interactive experiences, will promote emotional well-being and encourage engagement and visitors to the town.
- In total Wiltshire Council has allocated 34,168 business grant awards totalling £165M since April 2020. Further details on the numbers of businesses within the BoA community area receiving grants will be shared with the Area Board.
- It has been suggested that to maintain a viable community, we need to continue to make it possible for all activities and contributors to establish and thrive. The reasons that people choose to live in the Community Area must be supported to maintain the diversity and services that residents and businesses rely on. Hence greater understanding of the inter-dependency of service providers and consumers is to be encouraged.

Health, Wellbeing and adult care

Feedback from community groups

- There are many activities and clubs for older people within the area such as U3A, Seniors Forum, dementia groups, carers café's and Arts together. Some activities were able to operate remotely on zoom and members were kept in contact through newsletters and emails.
- Over 400 Bradford on Avon U3A and Seniors Forum members received regular communication throughout the pandemic coordinated through the Older People's Champion.
- Leg Club has continued to run during all lockdowns in a COVID-secure way.
- The Living Well service (BoA Health centre/Age UK) has continued remotely.
- Despite the excellent community support in place for practical tasks, loneliness and isolation has increased during the pandemic particularly for those unable to participate in online activity.
- Discussions with the BoA Health and Wellbeing group members has highlighted:
 - Increased demands for befriending and listening ear services
 - Fuel and technology poverty
 - Additional support needed coming out of lockdown to support emotional wellbeing and to help older and vulnerable residents reconnect with community life.
- The BoA Link scheme has continued throughout the pandemic with reduced numbers of volunteers, understanding guidance has been a challenge however the scheme is coping with demand and vaccine requests and does not see financial stability as a long term challenge to return to pre COVID 19 service levels.
- Over the past year West Wiltshire link schemes completed 1961 tasks (333 food shopping, 263 medicine collection and 1365 check in and chat), the long-term challenge to return to pre COVID service is volunteer recruitment.
- COVID -19 has had a devastating impact on people living with dementia, not only those in residential care but also those living at home. All the activities and groups in the town were suspended and are

only now just starting up. It has increased isolation, especially for carers, who often relied on these activities for a few hours respite a week.

- The BoA Dementia Action Alliance (DAA) work with local community groups and businesses to make Bradford on Avon more welcoming and accessible for people living with dementia. The group is one of the recipients of the first round of funding of the government's £4 million Local Connections Fund designed to tackle loneliness in local communities during the pandemic. A grant was received to produce a booklet providing support for people living with dementia, to help both the person with the diagnosis and their families and friends, to continue to take an active part in their community.
- Dementia diagnosis is likely to have been impacted by the pandemic, further discussion is needed with GP, health partners and the DAA.

Feedback from local organisations

- The Wellbeing Hub has been contacted by 390 residents from the BoA area for support and advice since its inception in March 2020. The Wellbeing Hub proactively contacted 1098 residents in the area who were identified by the NHS as being Critically Vulnerable or Critically Extremely Vulnerable via letter and followed up by either a phone call or visit. During the first lockdown 51 food parcels were issued to residents.
- There are 359 Bradford on Avon carer records on the Carer Support Wiltshire data base. In the period April 2020 to March 2021 there were 57 referrals for new carers, 39 contacts made relating to welfare checks, 11 for befriending, 14 for counselling and 39 for a volunteer wellbeing call. Additionally, 8 carers from the BoA postal district attended a virtual café/group or other activity.
- A monthly BoA coffee and chat café is due to re-start in the Summer, face to face support work will be offered from June and virtual cafés are expected to continue.
- JSNA data (2018/19) tells us that across Wiltshire only 13.4% of adult carers aged 65+ feel that they have as much social contact as they would like.
- Age UK Wiltshire reported the following summary of activity for 2020-2021 for the BoA community area:
 - 2 of 134 residents applied for and received a Surviving Winter Grant
 - 4 residents registered for the Meals+ service (of approximately 500 throughout Wiltshire and Swindon), requesting on average one meal each per week.
 - 3 residents accessed the Click & Connect service
 - 55 BoA residents of 2869 were supported through the Information & Advice service: 44% benefit related; 15% loneliness/isolation and 7% aids/equipment.
 - 12 BoA residents, of 177 total clients receive a weekly social telephone call from an AUKW telephone befriending volunteer.
 - In addition, 3 further residents received a weekly reassurance call during the peak of the pandemic April-August 2020.
- The primary aim of the Age UK Wiltshire Living Well service in the BoA area is to offer help and assistance to patients 75+ with non-clinical needs, exploring and identifying through a Guided Conversation, all aspects of their lives regarding: housing, social connections, finances, personal care, domestic arrangements and health, what those needs are.
- Despite the pandemic and a withdrawal of most if not all social activity opportunities a very similar number of residents have been supported (comparing year on year) although the focus was reassurance rather than social engagement. There were 953 contacts with clients in 2019/20, this increased to 1335 in 2020/21 with the biggest increase relating to wellbeing support.
- The Living Well project worker reports that the challenges of the months ahead are likely to be loss of confidence and/or a reduction in mobility in the older client group and an uncertainty around social activity groups being able to re-open (due to financial constraints, loss of personnel etc).

BoA Health Coach

- From the start of the pandemic the BoA Health Coach has supported 41 new clients and maintained contact with previous clients who were vulnerable. The main reasons for support have been

smoking, weight loss and emotional wellbeing. These referrals came from GP community connector (Age UK) and self-referral. These numbers are slightly down on previous years as it was not possible to carry out the normal brief interventions at the library.

- Bradford on Avon does not have a Local Area Co-ordinator.

Bradford on Avon swimming pool

- BoA swimming pool has been closed or had restricted activities for much of 2020 and the early part of 2021. Prior to the pandemic the Swimming pool operated with an average usage of 12,000 visits per month. At November 2020 the average was 4,000 per month, this increased to 6000 in May 2021 due to factors such as hotter weather, vaccinations and restrictions reducing.
- Swimming membership figures have already recovered, however the numbers participating in swimming lessons has halved, it has not been possible to offer as many swimming lessons due to operational changes in place to ensure activities can be carried out safely, such as cleaning gaps between sessions. It is hoped the swimming programme will expand again in the coming months, there is a healthy waiting list to enable this to happen.

Sports Development

- The purpose of the sports development and physical activity service at Wiltshire Council is to increase sports and physical activity levels amongst all Wiltshire residents, but specifically those that face the greatest barriers to participation.
- Before the pandemic Sport England's *Active Lives* survey (May 2019/20), which presents information on three levels of activity for adults aged 16+, showed Wiltshire's participation figures at **64.3% Active** (at least 150 minutes a week); **14% Fairly active** (an average of 30-149 minutes a week) and **21.7% Inactive** (less than 30 minutes a week).
- Since March 2020 Sport England have been reporting on the negative impact of the pandemic, finding that regular adult physical activity had fallen, resulting in fewer people enjoying the wellbeing benefits associated with being active.
- Sport and physical activity can play a positive role in supporting recovery, especially amongst audiences that have been disproportionately affected. Sport and physical activity and programmes in the Bradford on Avon community to support and address priorities include:
 - **Increase physical activity levels in lower socio-economic groups** – Get Wiltshire Walking, Walking for the Mind.
 - **Increase physical activity levels of people with a disability and those with long-term health conditions** – Active Health referral programme - for individuals referred by a medical professional. Services include aqua classes, falls prevention, exercise after stroke, long-term neurological conditions, and cardiac rehab classes.
 - **Increase levels of physical activity across the Wiltshire population through the delivery of a universal county offer** - Club, coach and volunteer development and Running Wiltshire, a programme of 'Beginners Running Courses' and school gate runs delivered throughout the year to assist individuals looking to take up running.

JSNA and community data

- The JSNA data suggests that 2018/19 rates of hospital admissions due to self-harm in the BoA community area (at 31 per 10,000) were higher than that reported across Wiltshire (27 per 10,000 persons)
- JSNA data from 2018/19 also indicates that the proportion of persons aged 18 years and over in the BoA community area diagnosed with depression (11%) was slightly higher than that reported across Wiltshire (10%).
- The rate of alcohol related hospital admissions in the BoA community area is 2116 per 100,000 persons. This is higher than the rate for Wiltshire of 1827 per 100,000.

- During the Pandemic, those adults suffering from some form of depression or mental health issue has doubled nationally so it is likely to have increased within the community area. Younger people, women, poorer families, and those already living with a disability are proportionately more at risk.
- Further consultation with health and social care partners is needed to understand these indicators post pandemic.
- JSNA data also tells us that in the BoA community area 9.3% of homes are in fuel poverty, which is equal to the average across Wiltshire. Discussions with local organisations such as The Hub and Wiltshire Health Coaches has highlighted that fuel poverty is an issue in the area. This is likely to have increased due to COVID -19 and impacts particularly on the travelling community.

Community Resilience and minority groups

Voluntary Community Sector

- COVID-19 -response groups quickly mobilised in BoA town and in all parishes across the community area in response to the pandemic. Groups such as Town Council Community Emergency Volunteers, Helpline Holt, Liferaft in Limpley Stoke and parish council led support groups delivered food, prescriptions and helped with many other tasks as well as providing emotional support.
- Support and guidance were provided to volunteer groups through the Communities team at Wiltshire Council and local councils.
- A strong theme that has emerged from local conversations is that a fresh approach to volunteering may be required. Volunteers are vital for a resilient community, but they need to be valued, achievements celebrated, and opportunities offered that are appropriate to modern life.
- Most of the villages have a community hall and the indication is that they will all re-open once they are able to.
- The Area Board has set up a COVID-19 Resilience Fund to assist groups from across the community area with any capital expenditure required to restart activities.
- The Explore BoA website and Our Community Matters platform along with parish websites will play a key role in promoting clubs and activities as they begin to re-open helping residents to take up activities and socially connect with one another.
- There are around 2000 charities registered in Wiltshire. Wiltshire's VCS provides vital services, core to our communities' resilience and sustainability, our health, wellbeing and economy.
- As of December 2020 Wiltshire, VCS Impact Survey shows that:
 - 32% of those VCS who continued to offer a service saw a 32% increase in demand with the biggest demand being around Befriending support / supporting peoples mental health and wellbeing.
 - 45 % of services remained partially open; 31% fully open and 20% still temporarily closed and 4% permanently closed
 - 75% have stated they have changed the way they are delivering their core services
 - 73% stated they are operating at a reduced level of service delivery
 - 44% of the VCS said they will need more volunteers to meet the increased demands for their services

The Hub

- The BoA foodbank operating from the Hub has continued to provide a service to residents and local schools throughout the pandemic. The Hub food bank distributed 638 food parcels in 2019 and 1319 in 2020. So far 544 have been distributed in 2021 including school holiday parcels.
- Since opening 6 years ago the Hub has become integrated into the Bradford on Avon community. Although the Hub closed for all services except the foodbank on 23rd March 2020, they continued to receive donations of food from individuals, organisations, churches and businesses.
- Woolley Grange Farm and crop drop donated their organic surplus to enable the Hub to offer fresh items alongside the non-perishable food. To further help those in need the Hub was able to partner with The Swan Hotel and offer a hot meal to those struggling on low incomes or because of challenges relating to the pandemic.

- Recognising the school holidays as a pressure point for some families the Hub has offered holiday food parcel to families in receipt of free school meals.
- Although Bradford on Avon sees relatively few homeless there have been a number of rough sleepers over the past year; some have been helped and supported by local residents, businesses, and the Wiltshire Council rough sleeper's team, the Hub has also offered support.
- Hope Debt Advice continues to support their clients via email and the phone. There are 10 trained advisors available for appointments to call clients with debt issues Clients can also make appointments for budgeting help where they struggle to manage their finances.
- Drop-in welfare support and other basic internet and form filling enquiries will resume as soon as the Hub can be fully open.
- The hub maintains strong links with the liveaboard boater community and was able to support boaters with weekly food parcels.

Liveaboard boaters

- During the first and successive lockdowns Julian House sought to facilitate a community-led practical support response for all liveaboard boaters. Taking into consideration the scale and vulnerability, there were several considerations to factor into the plan including, but not limited to:
 - The pre-existing health inequalities which exist for liveaboard boaters (particularly the increased incidence of respiratory illness and mental health) posing a threat as a result of COVID-19
 - No fixed abode for online shopping deliveries
 - Rural and isolated geography of some boats
 - Limited phone signal and widespread poor internet signal
 - Inability to physically 'stay home' for the most vulnerable as sanitation, refuse and water requires access to facilities at shared stations along the canal
 - Limited power supply living off-grid
 - High proportion of self-employed community members facing financial hardship
- The K&A Covid-19 Plan was devised by the Julian House team and included a two-tiered voluntary structure of Community Coordinators and Helpers.
- Coordinators were tasked to have a verbal conversation with every occupied boat. Verbal conversations limited the risk of reliance on technology, provided an opportunity to assess each person's need, build trust and share the card signalling system. Coordinators continue to regularly patrol their zones, a system which has been largely welcomed by the community.
- In addition to practical support Julian House teamed up with the Waterways Chaplains to offer weekly benefit surgeries and engaged with the local fuel boats to tackle fuel poverty through a 'Pay it Forward scheme' – a way for boaters to help someone else when placing their order for coal/wood or gas so fuel boats could deliver to those who needed a helping hand.
- A floating vaccine centre offering a drop in clinic space has been set up to give boaters their Covid-19 jabs. 261 live-aboard boaters are hoped to be fully vaccinated by June 2021.

Digital inclusion

- The Pandemic has acted as a catalyst to remote working, meetings and service delivery. This trend seems likely to continue after restrictions are lifted.
- The benefits are enormous as it negates some of the need to travel and opens opportunities to those who had difficulty accessing them previously. However, this shift also excludes a percentage of our community and importantly these are often the people that need support the most. Assistance is therefore required to help those who can't afford the equipment as well as those who do not know how to or are fearful of using it.
- Libraries have offered digital access when sites have been open, digital support has also been offered through various schemes such as Age UK Wiltshire Click and Connect service and Wiltshire Digital Drive.

Bradford on Avon library

- The order and collect service at Bradford on Avon library (Jan to April 2021) was very popular with an average of 44 orders collected each week, this service was a lifeline for many, particularly older residents, and those with young children.
- The Home Library Service continued during lockdown with books regularly delivered to 6 elderly household customers.
- There was a daily rhyme time on various library Facebook pages. BoA Library's Facebook page has had an average of 98 views per rhyme time session.
- A new Shared Reading Group was launched in March 2020 with a fair amount of interest, this was created as part of The Reading Agency's 'Talk, Read, Share' initiative to combat loneliness and promote wellbeing through the proven power of reading during the pandemic and recovery.

Wiltshire Music Centre

- In September 2020, Wiltshire Music Centre used a bounce-back loan to invest in a state-of-the-art broadcast suite to enable the community to stay connected to audiences through livestream events throughout the pandemic.
- Zone Club went virtual with an average of 20 young adults tuning in each month.
- A [Virtual My Science Fair](#) was livestreamed (319 YouTube views) and in September 2020, to celebrate reopening of WMC, a socially distanced outdoor Community Concert was arranged, with performances from regular ensembles and local artists, attended by over 300 families.
- A virtual campaign was delivered to mark the Bradford Roots festival in January 2021 #MyBradfordRoots engaged local artists and audiences in a virtual sharing of favourite festival memories and new music on social media, including two Facebook Live events.
- Wiltshire Music Connect supported a livestream interactive performance for secondary schools, and a primary school folk concert – both giving young people access to live music performance.
- The [Wiltshire Youth Choir](#) was launched. So far 38 young people from 19 schools in Wiltshire have taken part in online courses and workshops
- As part of the Celebrating Age Wiltshire project, WMC recorded monthly concerts from the auditorium, sent to our network of older people's organisations, individuals and care homes. These are freely accessible on YouTube
- In February WMC brought together 12 people connected to WMC in different ways for an open discussion about the centre including how it is perceived and how it can more fully engage and support the community. Feedback was varied and valuable and will help the centre to support and address community needs through its programme.

Town Master-planning

- In June 2020 Wiltshire Council secured £85,000 in funding from the government's One Public Estate programme to explore the redevelopment potential for the site currently home to the town's health centre, police and fire station.
- The funding will be used to conduct feasibility and environmental studies to see whether the site could be redeveloped to benefit the town, including a new health centre; combined facilities for fire, police and community emergency volunteers, a new museum, tourist information centre; council offices and social housing. The funding will help to test different ideas for the site and help establish what it could become in the future.

A summary of the key issues and action plans will be presented to a future Area Board meeting

How local actions can be supported

The local response within the BOA Community Area is one of co-production recognising that to rebuild our communities, it is important that we work together, sharing information and resources where appropriate.

The Area Board covers the whole community area and is responsible for this document. It links local delivery to Wiltshire Council, the Police, Public Health and other partners. It is an accountable body with influence and powers. It has its own funding to help support local initiatives. The Area Board will use this document to support local recovery and also encompass issues that were existing prior to COVID-19.

Wiltshire Council's thematic approach to the county's recovery is structured around the same 4 themes identified within this report.

- I. **Economy and employment**
- II. **Health, well-being and adult care**
- III. **Community Resilience**
- IV. **Young people, education and children**

Other themes such as **Transport, Community Safety, Housing** and the **Environment** will be covered in the Area Board action/work plan that will be shared at future meetings.

The Area Board, working with existing and new sub - groups, leads from town and parish councils, community groups and organisations, will carry out further investigation on the community issues, themes and priorities identified above, bringing together work currently happening and identifying gaps.

Recommendations and next steps

- (1) That the Area Board approves and adopts the Community Status report
- (2) That the Area Board produces a rolling action plan including up to 5 priority actions at any one time to demonstrate where it will contribute to addressing the identified issues.
- (3) That the Area Board will prioritise its resources including funding upon those issues identified in the status report.
- (4) That the Area Board requests the Community Engagement Manager to work with key partners, agencies and community groups to encourage them to consider where they are best placed to take actions around the priorities identified.
- (5) That regular updates are submitted to the Area Board on progress made in relation to its own action plan.
- (6) That the Area Board expresses its thanks to those who gave their time to help bring this report together.

Trowbridge CPT Area Board Update



June 2021

WILTSHIRE POLICE

Proud to serve and **protect** our communities



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Your CPT - Trowbridge

Inspector: Gill Hughes

Neighbourhood Sergeants:

Sgt James Twyford (Bradford on Avon, Melksham)

Sgt Charlie Chilton (Trowbridge)

Neighbourhood Officers:

PC Louis Bowden (Bradford on Avon)

PC Jennifer Miller (Melksham)

PC Helen Daveridge, PC Simon Partington (Trowbridge)

PCSOs:

Laura Wallace, Maria Badder (Bradford on Avon)

David Rowley, Luke Hosken, Mary Moore, Janet Gould (Melksham)

Liam Wilkins, Kerena Walters, Rhianna Annetts, Jack Thomas, Oliver Gilmour, Sophie Piper, Matthew Till, Robyn Dentry, Tom Storm (Trowbridge)

WILTSHIRE POLICE

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Performance – 12 months to May 2021

Force

- Wiltshire Police has had a decrease in the volume of recorded crime by 9.8% in the 12 months to May 2021 and continues to have one of the lowest crime rates in the country.
- Wiltshire Police has seen a 16% reduction in vehicle crime and a reduction of 39.2% in residential burglaries in the 12 months to May 2021.
- Our service delivery remains consistently good.
- In May 2021, we received:
 - 9,044 '999' calls, (answered within 9 seconds on average);
 - 11,292 '101' calls, (answered within 13 seconds on average);
 - 11,415 'CRIB' calls, (answered within 1 minute and 29 seconds on average).
- In May 2021, we also attended 1,610 emergency incidents within 9 minutes and 23 seconds on average.

Force Area - Five Highest Crime Groups

Crime Type	Q	Crime Volume	% of Crime
Totals		37748	100.0%
Violence Without Injury		6478	17.2%
Violence With Injury		5678	15.1%
Criminal Damage		4821	12.8%
Public Order Offences		3408	9.0%
Stalking And Harassment		3363	8.9%
Other Crime Type		14000	37.1%

This table contains previous 12 months of data

Trowbridge CPT

Your Area - Five Highest Crime Groups

Crime Type	Q	Crime Volume	% of Crime
Totals		5294	100.0%
Violence Without Injury		998	18.9%
Violence With Injury		863	16.3%
Criminal Damage		678	12.8%
Stalking And Harassment		460	8.7%
Shoplifting		452	8.5%
Other Crime Type		1843	34.8%

This table contains previous 12 months of data

Stop and Search information for Trowbridge CPT

During the 12 months leading to April 2021, 313 stop and searches were conducted in the Salisbury area of which 78.6% related to a search for controlled drugs.

During 68.7% of these searches, no object was found. In 30.4% of cases, an object was found. The remaining 0.9% did not have this information recorded.

Of these cases 73.2% resulted in a no further action disposal; 25.7% resulted in police action being taken; 8.6% resulted in an arrest.

Of the stop and search subjects who defined their ethnicity:

- White – 262 stop and searches.
- Mixed Ethnicity – 13 stop and searches
- Black or Black British – 11 stop and searches
- Asian or Asian British – 2 stop and searches



Local Priorities & Updates Continued

Priority	Update
	<p>A Misuse of Drugs Act Warrant was executed with a successful result in Winsley in June. The Suspect remains under investigation whilst secondary investigation is conducted.</p>
	<p>Matthew THOMAS, of Grist Court, Bradford on Avon. Was Charged with Assaulting an Emergency Worker during an Arrest on 14th June. He is appearing in Court on 15th July.</p>
	<p>Bradford on Avon's Neighbourhood Team are now working with Bath Neighbourhood Team and the Canal & River Trust, to share information and deal with issues along the Towpath between Staverton and Bath. This builds on an existing relationship between the Bradford on Avon Team and Julian House.</p>
	<p>Changes to Trowbridge Community Neighbourhoods Team</p> <p>We would like to congratulate Leighton Williams on his recent promotion to Inspector.</p> <p>Sergeant Charly Chilton has recently joined the team, taking over from Insp Williams.</p>

Local Priorities & Updates

Priority	Update
COVID restrictions release	<p>As restrictions continue to ease, we will see a reopening of licensed premises within the town centre, Night Time Economy will continue to be at the forefront of the focus for the Town.</p> <p>We are working with Wiltshire Council Licensing to keep the town centre a safe place to visit.</p>
Criminal damage series.	<p>We are investigating a series of Damage being caused using an Air Gun in Staverton Marina. It is at an early stage; but seems that somebody has damaged windows on a Narrowboat and a nearby House.</p>
Speed checks	<p>With CSW now running again the team will be supporting the CSW locations which will vary every fortnight.</p>

High Level Updates: Force

- **COVID-19:** From Monday 19 July, it is expected that the COVID Regulations will be amended further as part of the final stage of the Government roadmap. We have sought throughout the pandemic to take a proportionate response, working with our communities and we continue to see high levels of compliance with the regulations across the County.
- **Police Officer Uplift:** As part of the Government plan to recruit an additional 20,000 officers in England and Wales via the Uplift programme we have exceeded our first year allocation; recruiting 60 officers funded by Uplift by March 2021 (compared to a target of 49). We have recently closed our PC recruitment campaign – receiving 400 applications within 48 hours of recruitment opening.
- **New Rural Crime Team:** Since the start of October, the new Rural Crime Team have charged 11 individuals with various offences, conducted 15 operations in conjunction with partners across the county, worked hard to disrupt Organised Crime Groups (OCGs) and delivered rural crime training to over 600 officers and staff. More information on the new team can be found on the Wiltshire Police website.

High Level Updates: OPCC

- A
- B
- C



Useful links

For more information on Wiltshire Police's performance please visit:

- PCC's Website - <https://www.wiltshire-pcc.gov.uk/>
- HMICFRS Website - <https://www.justiceinspectorates.gov.uk/hmicfrs/police-forces/wiltshire/>
- Police.uk - <https://www.police.uk/pu/your-area/wiltshire-police/>
- For information on what crimes and incidents have been reported in the Trowbridge Community Policing Team area, visit <https://www.wiltshire.police.uk/police-forces/wiltshire-police/areas/about-us/about-us/cpts/trowbridge-cpt/> to view a crime and incident map and find links to more detailed data

WILTSHIRE POLICE

Proud to serve and **protect** our communities



@wiltshirepolice

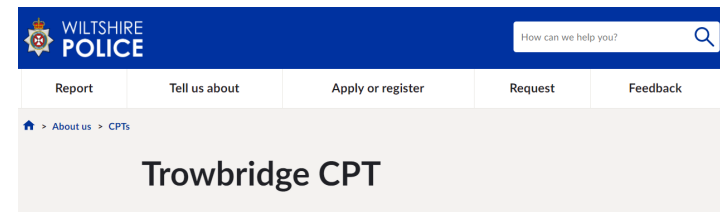
Get Involved

Keep up to date with the latest news and alerts in your area by signing up to our **Community Messaging service** – www.wiltsmessaging.co.uk

Follow your CPT on social media

- [Trowbridge Police Facebook](#)
- [Trowbridge Police Twitter](#)
- [Melksham Police Facebook](#)
- [Bradford on Avon Facebook](#)

Find out more information on your CPT area at: www.wiltshire.police.uk and here www.wiltshire-pcc.gov.uk



CPT Trowbridge covers the areas of Trowbridge, Melksham, Bradford-on-Avon and surrounding areas

To contact your CPT about a community-related matter, such as a school visit, then please email TrowbridgeAreaCPT@wiltshire.pnn.police.uk. Please note that this mailbox is not monitored 24/7.

You are unable to report crimes of any type via email and please do not report any situations that require an urgent response. In the case of an emergency please contact 999 and for non-urgent crimes and incidents, please call 101 or [Report a crime here](#)

You see a map of crimes in the Trowbridge area [by visiting www.police.uk](#)





**DORSET & WILTSHIRE
FIRE AND RESCUE**

DORSET & WILTSHIRE FIRE & RESCUE SERVICE

WILTSHIRE AREA BOARD REPORT

Community Safety Plan

DWFRS Community Safety Plan can be found on the DWFRS website;
<http://www.dwfire.org.uk/community-safety-plan/>

Prevention

We are committed to making a real difference to the lives of people in Dorset and Wiltshire. Our aim is to reduce the level of risk and harm to our communities from fire, targeting those most at risk. We do this primarily through our Safe and Well visits.

A Safe and Well visit is **FREE** and normally lasts about one hour covering topics such as:

- Using electricity safely
- Cooking safely
- Making an escape plan
- What to do if there is a fire
- Keeping children safe
- Good practice – night time routine and other points relevant to you
- Identifying and discussing any further support the occupier may need

Are you or anyone you know:-

- Over the age of 65?
- Need a smoke detector?
- Have a long-term health condition?
- Suffer from poor hearing or sight loss?
- Would you struggle to escape in the event of a fire?

If you can answer yes to more than one of these questions, then please call us on 0800 038 2323 or visit <https://www.dwfire.org.uk/safety/safe-and-well-visits/>



**DORSET & WILTSHIRE
FIRE AND RESCUE**

Protection

On-going interaction by Protection Team members with Local Authorities, Private landlords and tenants regarding fire safety-related matters: external cladding systems; fire detection and warning systems; fire resisting doors (& self-closers); combustibility/fire resistance of construction materials; commercial and residential sprinklers systems and water-mist suppression systems

General Enquiries

If you have a general fire safety enquiry regarding commercial property, please email fire.safety@dwfire.org.uk and the Fire Safety Team will respond in office hours.

Fire Safety Complaint

If you wish to tell us about fire safety risks in commercial premises, such as locked or blocked fire exits, you have three options:

- You can email the fire safety department at enforcement@dwfire.org.uk
- Call 01722 69 1717 during office hours (9am-5pm).
- Call our Service Control Centre on 0306 799 0019 out of office hours (5pm-9am)

On Call Recruitment

Have you always wondered if you could join the fire service, but haven't had the opportunity to find out more? Have you found yourself seeking your next challenge, keen to give back to the local community or wanting to learn new skills including leadership and teamwork? Then becoming an on-call firefighter is for you.

As a paid position, on-call firefighters commit anywhere between 40 to 120 hours per week, during which time they must be able to respond to the station immediately.

Many have 'normal' jobs during the day, then upon their return home make themselves available overnight or during the weekends. Some of our crew respond from their workplaces during the day, and we are very grateful to their employers for releasing them to perform their vital duties.

Anyone over 18 years old can apply (although you can also apply once you are 17½) you must be able to respond and attend the fire station within 5-8 minutes, you have a good standard of physical fitness (i.e. you are generally active), and you must have the right to work in the UK.

Further information on becoming an On Call Firefighter can be found at www.dwfire.org.uk/working-for-us/on-call-firefighters/ or should you have any questions, you can call **01722 691444**.



**DORSET & WILTSHIRE
FIRE AND RESCUE**

Recent News & Events

Signposting information for witnesses following incidents

The road safety team at Dorset and Wiltshire Fire and Rescue Service have overseen a project producing signposting information for members of the public who witness, but are not directly involved in, an incident.

Experiencing something as unexpected as a fire, a collision, or any other form of rescue can be difficult, particularly in instances where suffering or loss of life have been witnessed. Dorset and Wiltshire Fire and Rescue Service's own firefighters experience this difficulty on a daily basis and appreciate the impact the trauma an incident can have on wellbeing.

More information about where to find support or guidance at <https://www.dwfire.org.uk/about-us/what-we-do/help-following-an-incident/>

Working with Age UK

The Service has entered a formal partnership with Age UK in North, South and West Dorset (NSWD) to provide additional support to elderly and vulnerable residents in these areas.

Under the agreement, we will train staff at Age UK NSWD on our Safe & Well programme, so they can help to identify vulnerable people at greater risk of fire and make referrals for a home visit.

Andy Woods, Safe & Well Team Leader for Research and Partnerships, said: "I am looking forward to meeting and training all Age UK NSWD staff on our Safe & Well programme, enabling them to spot the signs, hazards and risk factors associated with fire, and enabling them to make a referral to us. Our hope is that this new partnership will be both successful and productive in the future."

Alongside this joint working, the Service's various safety messages will be made available to Age UK NSWD for sharing through their different channels, and the charity will be utilising the community rooms at local fire stations once Covid restrictions ease. A virtual agreement signing ceremony was held last month.



**DORSET & WILTSHIRE
FIRE AND RESCUE**

Shared and rented accommodation



People living in rented or shared accommodation are seven times more likely to have a fire than someone living in a home they own.

Landlords' obligations

If you live in privately rented accommodation, your landlord has to meet certain safety obligations under the law. This includes making sure all gas and electric appliances are safe and in good working order.

The Fire Kills campaign has produced a leaflet on [**Fire Safety In Shared or Rented Accommodation.**](#)

Be Water Aware



Do you and the children in your care know what to do if they fall into water unexpectedly? Do they know what to do if they are swimming or playing in water and find themselves out of depth or scared? Do they know what to do if they see someone else scared in the water?

There is a plethora of 'be water aware' information available on our website, please visit:-

<https://www.dwfire.org.uk/education/be-water-aware/>



**DORSET & WILTSHIRE
FIRE AND RESCUE**

Demand

Total Fire Calls for Bradford on Avon Fire Station for period May – June 2021:-

Category	Total Incidents
No. of False Alarms	10 (no trends identified)
No. of Fires	0
No. of Road Traffic Collisions and other Emergencies	5 – Co-Responder 1 – Gain access 1 – Assist Ambulance 1 – Large animal rescue 1 – Road traffic collision 1 – Dangerous structure 1 – Boat stability
Total	21

Local Incidents of Note

There were no incidents of note within the reporting period.

**David Geddes
Station Manager**

Email: david.geddes@dwfire.org.uk

Tel:

Mobile: 07826 532607

Update for Bradford on Avon Area Board

Name of Parish/Town Council	Bradford on Avon Town Council
Date of Area Board Meeting	14 July 2021

Update for Bradford on Avon Area Board

Headlines/Key successes

- Teracyling at Youth & Community Centre opened

- 4 new Electric Vehicle charging points at Youth & Community Centre

- Electric vehicle about to be delivered

Projects

- In partnership with local authority Tree Grant applied for

- Borehole project complete

- Living Green Wall project
- Youth Contract renewed for 4 years
- Replacement Sports pavilion Culver Close
- Skateboard Park

Forthcoming events/Diary dates

- Food and Drink Festival 17th and 18th July 2021

- Boundary Commission – consultation papers at Town Council offices until 2nd August 2021

- Flower Show 5th September 2021 at St. Margaret's Hall.

Signed: Sandra Bartlett

Date: 2nd July 2021

Young volunteers create their own guide to mental health support services

A team of Young Healthwatch Wiltshire volunteers have created their own guide to mental health services for children and young people in the county.

The Wiltshire Mental Health Support Services List for Young People follows on from a guide for adults, produced by members of our Wiltshire Mental Health Open Forum as a way of helping people who are struggling with their mental health to find the right support for them quickly and easily.

Both guides are now [available to download](#) from the Healthwatch Wiltshire website where the list for adults has been downloaded more than 300 times since its launch in February.

Young volunteer **Robyn Moore** said: “After being involved with the Mental Health Forum’s resources list and seeing how well it had been received it seemed like a great idea to create a version specifically for young people. It was really interesting putting it together and realising just how many organisations were out there.

“As well as more well known organisations we tried to include a wide range of resources to highlight help that reflects the range of difficulties young people might face and be as inclusive as possible.”

Fellow young volunteer **Erin Woodsford** said: “It felt very good to have all this information in one place and in a way people could understand, and it felt even better knowing that this could make a huge difference to young people, especially when locating and finding the right organisations and helplines can be difficult.



“I feel like this could really benefit children and young people in Wiltshire as it signposts them to various forms of help, and it is a great resource for somebody who may not know who to go to and how to access the information they want.”

Jo Woodsford, Volunteer and Partnerships Lead at Healthwatch Wiltshire, said: “When our young volunteers saw how useful the mental health resources list for adults was, they took it upon themselves to create a version for children and young people.

“They took great care in researching a wide range of services and their hard work has resulted in a detailed guide which will be a valuable resource for any young person looking for information and support.”

Nick Bolton, Wiltshire Healthy Schools Lead at Wiltshire Council, said: “Young people have told us that they can’t always find the information they need to support their mental health, and are uncertain where to go for help. This new guide will help young people find and access the support they need more easily.”

Find out more about becoming a young volunteer at healthwatchwiltshire.co.uk/young-healthwatch-wiltshire

Update for Bradford on Avon Area Board

Update from	Climate Friendly Bradford on Avon (CFBoA)
Date of Area Board Meeting	14 July 2021

Update for Bradford on Avon Area Board

Headlines/Key Issues

We have been holding our monthly meetings on Zoom, and similarly our topic group meetings. While public-facing activities have obviously not been able to take place, we have continued work on biodiversity, and raising awareness. The Swift group, which is part of the biodiversity group of CFB is organising a survey this year of where Swifts are nesting in the town, and in Westwood, with the hope that knowledge gained can be used to inform future planning decisions. Swifts have suffered a huge decline in numbers in recent years. We hope to extend the Swift Survey to more villages in future. We are at an early stage in developing a way of encouraging garden owners to increase the ecological value of their gardens, and we would plan to roll out this to all the villages in the community area.

CFBoA is a member of a national network of organisations working on climate change, called The Climate Coalition (TCC). CFBoA is also a member of the Wiltshire Climate Alliance, which aims to encourage and support Wiltshire Council in taking action on the Climate Emergency. In this connection, our main focus over the coming weeks is to plan and deliver a range of activities in September. The week of 18th-26th September has been designated as Great Big Green Week by The Climate Coalition, which is encouraging all member organisations to hold events; the Wiltshire Climate Alliance hopes that its member groups will hold Climate Festivals all around Wiltshire during this week.

CFBoA is planning the details of a Climate Festival to be held on Saturday 25th September, in Westbury Gardens and St Margaret's Hall, and hopes to involve the surrounding villages in the Bradford on Avon Community Area. Bradford on Avon Town Council has offered support in the form of officer time for publicity, and a grant towards venue hire and publicity.

Other activities during Great Big Green Week that we hope to arrange include nature walks, a display in Bradford on Avon Library, and involvement of local shops selling items that support a sustainable life-style and diet. We will be inviting local businesses that provide products and services for energy saving in the home, to take a stall in St Margaret's Hall, to provide information and advice to festival visitors. In this way, if we can attract visitors from the villages in the Community Area as well as from Bradford on Avon, we hope to help Wiltshire Council reduce carbon emissions from the housing stock in private ownership.

We want the event to be attractive to a wide range of people, and entertainment including live music from local artists will be provided. As our plans for this festival and our activities beyond September develop, we may find ourselves with a focused project idea that would benefit from a grant. We hope that Area Board would be open to supporting such a project.

If there is a way for Area Board to support this event, please get in touch with us:
climatechampions@gmail.com

Rachel Berger
Chair, Climate Friendly Bradford on Avon

Update from Wiltshire Music Centre: May 2021

- Since April 2020, **Zone Club** went virtual with an average of 20 young adults tuning in each month. Many songs have been created including [‘Take that Ride’](#) and [‘New Christmas \(Zone Club in the World\)’](#)
- **Wiltshire Jazz Academy**, our ensemble for young jazz musicians also moved to virtual delivery.
- In April, we livestreamed a [Virtual My Science Fair](#), (YouTube views: 319) including our popular project competition, in partnership with the University of Bath and funded by the Institute of Physics.
- WMC delivered 4 **West of England Youth Orchestra** digital courses with between 30 – 45 musicians taking part in each; and **Wiltshire Youth Jazz Orchestra** recorded [‘Yes Please’](#) with NYJO
- **School projects:** Wiltshire Music Connect supported a livestream interactive performance for secondary schools, and a primary school folk concert – both giving young people access to live music performance
- The [Wiltshire Youth Choir](#) was launched! So far, 38 young people from 19 schools in Wiltshire have taken part in our online courses and workshops.
- As part of the [Celebrating Age Wiltshire](#) project, we have recorded monthly concerts from the auditorium, sent to our network of older people’s organisations, individuals and care homes. These are freely accessible on our [YouTube](#)
- In September 2020, we used a bounce-back loan to invest in a **state-of-the-art broadcast suite** to enable us to stay connected to audiences through livestream events throughout the pandemic.
- We hosted two digital classical music festivals: **Bath MozartFest** in Nov 2020, and **Bath BachFest** in Feb 2021 reaching audiences across the globe!
- From May 2021 we have re-launched our **Young Artist programme**, supporting talented young musicians through a series of livestream lunchtime concerts.
- From September 2021, we will return to **live concerts at WMC**, committed to working with artists we have had to postpone over the last year.
- **Community Concert:** In September 2020, to celebrate the reopening of WMC, we produced a socially-distanced outdoor Community Concert, with performance from our regular ensembles and local artists, attended by over three hundred families.
- We delivered a virtual campaign to mark the **Bradford Roots Festival** in January 2021 - #MyBradfordRoots engaged local artists and audiences in a virtual sharing of favourite festival memories and new music on social media, including two Facebook Live events
- **Community Focus Group:** In February, we brought together twelve people connected to WMC in very different ways for an open discussion about the centre, how we are perceived and how we can more fully engage and support the community. Feedback was varied and very valuable as we look to what comes next for the centre.
- **Volunteers:** We have remained in contact with our volunteer team through zoom coffee mtgs and events, and cannot wait to see them all back with us.

Bradford on Avon Area Board
14 July 2021

Appointment to Outside Bodies and Working Groups

1. Purpose of the Report

- 1.1. To appoint representatives to Outside Bodies, and to reconstitute and appoint to Working Groups for the year 2021/22.

2. Background

- 2.1. The Area Board is invited to appoint Councillor representatives to the Outside Bodies listed at **Appendix A**. These appointments will continue for the duration of Councillors' terms of office, unless the Board determines otherwise.
- 2.2. The Area Board is also invited to reconstitute the Working Groups set out in **Appendix B**, with the Terms of Reference set out at **Appendix C**, and to make appointments to these groups.
- 2.3. Similarly, the Area Board is invited to appoint a named Champion to work with the Area Board and Health and Wellbeing Group for 2021/22 (if applicable).

3. Main Considerations

- 3.1. In 2010 all Area Boards appointed Community Area Transport Groups (CATGs), which operated as informal working groups making recommendations to the Area Board for approval. Terms of Reference are set out in Appendix C.
- 3.2. Some Area Boards have a Local Youth Network (LYN) to facilitate positive activities for young people in the community area. Terms of Reference are set out in Appendix C.
- 3.3. Some Area Boards have also established working groups to consider and facilitate the development of Health and Wellbeing Centre proposals. Where these have Terms of Reference it is for the Area Board to determine and amend where required.
- 3.4. From 2015, Area Boards have been able to establish a local Health and Wellbeing Group to consider health and wellbeing priorities in their local area. These groups are sub-groups of the Area Board and their Terms of Reference can be found in Appendix C.
- 3.5. A key role within the Health and Wellbeing Group is that of the local 'Champion' who works with the Area Board to address priorities for older people and carers, further details on this role can be obtained on request from the officer named on this report.

- 3.6. Area Boards may have established other working groups to consider and address local issues. Where these have Terms of Reference, this is for the Area Board to determine and amend where required.

4. Financial and Resource Implications

- 4.1. None.

5. Legal Implications

- 5.1. Some appointments carry responsibilities and duties, for example, those which involve becoming a trustee. Councillors are advised to seek advice on individual appointments if required. [Protocol 3](#) of the Council's Constitution sets out Guidance to Members on Outside Bodies.

6. Safeguarding Implications

- 6.1 Processes are in place to ensure Disclosure and Barring Service (DBS) checks are undertaken as appropriate.

7. Environmental Impact of the Proposals

- 7.1 None.

8. Equality and Diversity Implications

- 8.1 None.

9. Delegation

- 9.1 By convention, appointments to Outside Bodies which operate within the boundary of a community area are made by the relevant Area Board.
- 9.2 The appointment of Councillors and other representatives to working groups operating under the Area Board is a matter for the Area Board to determine.

10. Recommendation

- 10.1 The Area Board is requested to:

- a. Appoint Councillor representatives to Outside Bodies as set out at Appendix A;
- b. Agree to reconstitute and appoint to the Working Group(s) as set out in Appendix B; and

- c. Note the Terms of Reference for the Working Group(s), as set out in Appendix C.
 - d. To appoint a Carer and Older People's Champion for the Area Board.
-

Kevin Fielding
Democratic Services Officer

Appendices:

Appendix A – Councillor appointments to Outside Bodies and Working Groups
Appendix B – Working Group Membership
Appendix C – Terms of Reference for Working Group(s)

Unpublished background documents relied upon in the preparation of this report

None.

Bradford on Avon Area Board

Appendix A

Appointments of Lead Members to Outside Bodies 2021/22

Outside Body	Councillor Representative
BoA Dementia Action Alliance	<i>Cllr Johnny Kidney</i>
BoA Streets Ahead/Air Quality Alliance	<i>Cllr Sarah Gibson</i>
BoA Business	<i>Cllr Sarah Gibson & Cllr Johnny Kidney</i>

Bradford on Avon Area Board

Appendix B

Appointments of Area Board Lead Councillors

To Themed Areas as set out in the JSNA and Working Groups of the Board:

Highways and Transport, including Community Area Transport Group (CATG):

Councillor Tim Trimble

Children and Young People, including Local Youth Network

Councillor Sarah Gibson

Health and Wellbeing, including the Health and Wellbeing Group

Councillor Johnny Kidney

BoA Assets Working Group

Councillor Sarah Gibson

Economy and Employment

Environment

Older People

Wendy O'Grady

Arts, Culture and Leisure

Community Safety

Housing and Development

COMMUNITY AREA TRANSPORT GROUP (CATG)

TERMS OF REFERENCE

Membership of the CATG

The CATG will normally be made up of not more than 10 members from the following groups:

- Members of the Area Board
- Town and Parish Council representatives
- Community representatives

Representatives should act as a conduit between their organisations and the CATG by putting forward the views of the body they represent and providing feedback to its members regarding the work of the CATG. The group members will also need to be mindful of the needs of the community area as a whole when making their recommendations, as not all councils and groups can be represented on the CATG.

Any recommendations of the CATG to the Area Board will usually be reached by consensus but if necessary these can be agreed by a show of hands by those representatives present at the meeting.

The group will normally be chaired by a Wiltshire Councillor. Membership of the CATG will cease when a member ceases to hold the stated office as when first appointed.

The CATG may invite representatives from local organisations to its meetings to give technical advice or to share pertinent local knowledge on projects in the area.

Appointment of CATG Members

Appointment of members to the CATG will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairman, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the CATG (e.g. Town/Parish Council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However it is preferred that the same representative attends if possible to ensure consistency of membership.

Media Relations

Members of the CATG must not issue press statements on behalf of the Area Board.

Any press statements about the work of the CATG should be agreed between the Chairman of the CATG and the Chairman of the Area Board.

Meetings

It is recommended that the CATG meet at least four times a year. Meetings are intended to be limited to the Membership set out above, and is open to other members of the Area Board who wish to attend. It can be open to public if the Area Board wishes. It should be noted that CATG is an advisory body, it does not exercise delegated decision making powers.

Officer Support

Meetings will be attended by relevant officers from Wiltshire Council including a senior transport planner, a senior traffic engineer and a local highway maintenance engineer as necessary. Additional support will be provided outside of the meeting by the Corporate Office Business Support unit, as per Area Boards.

Terms of Reference

The CATG has no formal decision making authority on operational matters or budget expenditure but acts as an informal discussion forum making recommendations to the Area Board. Recommendations must be agreed at a full CATG meeting before being brought to the next Area Board for approval.

The CATG's terms of reference are set out at Appendix A:

Terms of Reference

1. Small scale transport schemes – discretionary funding

To make recommendations to the Area Board to determine priorities and levels of expenditure required for small scale transport schemes in the community area. A discretionary highways budget has been allocated to the board by the Cabinet Member for Highways and Transport. The funding allocation is for capital funding and can only be used to provide new and improved highway infrastructure. It is suitable for schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport and improve traffic management. It cannot be used to fund revenue functions such as maintenance schemes or the provision of passenger transport services. Schemes considered by the CATG should have first been raised through the community issues system and endorsed by the relevant town or parish council.

In choosing their local transport schemes Area Boards will need to be mindful of the priorities of the Local Transport Plan and the likely availability of future funding for implementation.

(Cabinet Member Decision HT-021-10)

2. Small scale transport schemes – substantive funding

To submit bids for funding from the centrally held substantive funds. A scheme qualifies as substantive if the estimated cost is in excess of the total discretionary amount available.

(Cabinet Member Decision HT-026-11)

3. C & UC roads speed limit review

To make recommendations to the Area Board as to the priority routes for review on C Class and unclassified roads in accordance with the guidance issued by the Cabinet Member for Highways.

(Cabinet Member Decision HT-027-11)

4. Waiting restrictions

To make recommendations to the Area Board regarding waiting restrictions in areas where the Town or Parish Councils do not wish to undertake this function.

(Cabinet Member Decision HT-031-11)

5. 20mph speed restrictions – review and implementation

To make recommendations to the Area Board as to the priority routes/areas for review and implementation of 20mph speed restrictions in accordance with the guidance issued by the Cabinet Member for Highways.

(Cabinet Member Decision HSB-007-13)

6. Other decisions

To make recommendations to the Area Board regarding any other local highways issues when requested.

Community Area Health and Wellbeing Group Terms of Reference

1. Purpose

Definition of a Health and Wellbeing Group (HWG)

The Health and Wellbeing Group is a sub group of the Community Area Board. It represents a wide range of community stakeholders who work in partnership to facilitate well-being across the community area. People and organisations living and working in the community play a direct role in setting the agenda for this group.

HWGs will identify local needs, priorities and outcomes and make recommendations to the Area Board on how funding for activities should be deployed.

2. Membership

The Health and Wellbeing Groups may include representatives of:

- Members of the Community Area Board,
- Older Peoples Champion,
- Carers Champion,
- People from the community,
- Town and Parish Councils,
- Health and social care commissioners,
- Community and voluntary organisations and groups,
- Community transport providers,
- Police,
- Fire and rescue services,
- GP Practices,
- Other organisations, agencies and individuals that have a genuine interest in promoting the welfare and interests of older people.

All representatives must be subject to appropriate safeguarding requirements.

The participation and involvement of people

People living in the community must play a central role in all aspects of the Health and Wellbeing Groups including the design, development, delivery and review of the local activities.

Health and Wellbeing Groups are encouraged to use a variety of methods to ensure people participate and are involved in decision-making processes. Existing groups may provide a useful forum for involving people, although the decision to retain these groups is for local determination.

Health and Wellbeing Groups must ensure that consultation with people is representative and takes into account the views and needs of under-represented groups (those with protected characteristics) to ensure compliance with the local authorities Public Sector Equality Duty.

Roles of all members of the Health and Wellbeing Groups

All members will be required to:

Community Area Health and Wellbeing Group Terms of Reference

- Take an active part in the development of the Health and Wellbeing Group and its aims.
- Ensure that their organisation is represented by a person of appropriate experience/competency (or his/her appointed deputy) who has full authority within the relevant organisation to speak on behalf of the organisation and contribute fully to all discussions.
- Take responsibility for sharing information with the Health and Wellbeing Group relevant to their organisation/ stakeholders/sector.
- Contribute any information that may have a bearing on activities for older people and ensure that this is shared with the Health and Wellbeing Group.
- Champion the voice and influence of people in decision making.
- Be open and honest and work collaboratively.
- Work to promote equality and non-discriminatory practices in all aspects of the Health and Wellbeing Groups activities.
- Respect all members of the Health and Wellbeing Group and invited representatives.
- Work to improve outcomes for people and ensure high quality safeguarding practice.

3. Structure

The Health and Wellbeing Groups should come together on a quarterly basis, operating in a way which encourages active engagement, dialogue, debate and improved partnership working between key stakeholders.

A smaller management group will take responsibility for coordinating and planning the Health and Wellbeing Groups activities. The Chair of the group will be decided locally and could be any member of the Group. The group will include a member of the Community Area Board, who will work with the Chair to present recommendations and provide updates on progress at Area Board meetings.

The management group will generally comprise of:

- The Chairperson
- Older Persons Champion/ Carers Champion
- Community Engagement Manager
- Commissioning representative (Community Commissioner)

The appointment of Councillors (excluding officers) to Health and Wellbeing Groups will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairperson, subject to approval at the next full Area Board meeting.

Where required, the Chairperson and Community Engagement Manager may appoint additional people to the management group if it is felt their involvement would be important for the function of the group.

Alternative people can represent people at the management group, however, it is preferred that the same representative attends if possible to ensure consistency of membership.

4. Responsibilities of the Health and Wellbeing Groups

Key responsibilities for the Health and Wellbeing Groups include:

Community Area Health and Wellbeing Group Terms of Reference

- Recommending grants that support the priorities identified in the local Joint Strategic Needs Assessment (JSNA).
- Ensuring that any grants and activities take into account any applicable safeguarding implications.
- Making recommendations to the Community Area Board on how priorities for funding should be determined (to include evaluating opportunities for applying for grants)
- Monitoring and reporting on the quality and effectiveness of local activities and grants.

- Based on the JSNAs, local intelligence and Area Board priorities coordinating joint working to deliver these objectives.
- Addressing any conflicts of interest that may arise as part of the local decision making process.

Recommendations to the Community Area Board will usually be reached by consensus but if necessary these can be agreed by a vote.

The management group may invite representatives from local organisations/agencies to its meetings etc to provide expertise or to share local knowledge on activities, projects and programmes in the area.

5. Funding

Area Boards will have an annual revenue budget allocated to them. The Health and Wellbeing group will advise the Area Board on how these funds should be allocated. Health and Wellbeing Groups will be able to bid, apply for funding from other sources and would also be expected to feedback to commissioners on priorities for the Countywide contracts.

6. Media Relations

Members of the Health and Wellbeing Groups may not issue media statements on behalf of the Community Area Board. Any media statements about the work of the Health and Wellbeing Groups should be agreed with between the Health and Wellbeing Groups and Chairperson of the Community Area Board.

7. Review

These terms of reference are subject to change and should be reviewed by the Cabinet Member for Adult Care and Health on an annual basis.

Local Youth Network (LYN) Terms of Reference

1. Purpose

Definition of a Local Youth Network

A Local Youth Network (LYN) is a sub group of the Area Board. It represents a wide range of community stakeholders who work in partnership to facilitate a range of positive activities across the community area.

Local Youth Networks will engage young people and support their voices being heard in order to help shape local decision making. LYNs will adopt an evidenced and need based approach for young people and will actively work with the local Area Board on the provision of positive activities for young people. The membership, aims and relationship with the local Area Board may vary slightly in each community area.

The obligations of the Area Board are set out in the *'Leaders Guidance for Area Boards on Positive Activities for Young People'*.

2. Membership

The LYN may include representatives of:

- Members of the Area Board
- Young people
- Schools
- Town and Parish Councils
- Community and voluntary organisations and groups
- Police
- Health organisations
- Other organisations, agencies and individuals that have a genuine interest in promoting the welfare and interests of young people

All representatives must be subject to appropriate safeguarding requirements.

Participation and involvement of young people

Youth networks are encouraged to use a variety of approaches to ensure young people participate and are involved in decision making processes.

LYNs must ensure that consultation with young people is representative and takes into account the views and needs of underrepresented groups (those with protected characteristics) to ensure compliance with the local authorities Public Sector Equality Duty.

Roles of the LYN

All members will be required to:

- Take an active part in the development of the LYN and its aims.

- Ensure that their organisation is represented by a person of appropriate experience/competency (or his/her appointed deputy) who has full authority within the relevant organisation to speak on behalf of the organisation and contribute fully to all discussions.
- Make recommendations to the Area Board on how positive activities funding should be deployed.
- Take responsibility for sharing information with the LYN relevant to their organisation/stakeholders/sector.
- Contribute any information that may have a bearing on positive activities and ensure that this is shared with the LYN.
- Champion the voice and influence of young people in decision making.
- Be open and honest and work collaboratively.
- Work to promote equality and non-discriminatory practices in all aspects of the LYNs activities.
- Respect all members of the LYN and invited representatives.
- Work to improve outcomes for young people and ensure high quality safeguarding practice.

3. Structure and operation

The frequency, location and format of LYN meetings and activities should be determined locally, however it is recommended that the group meets at least two times per year.

The LYN may come together at events, workshops, youth fairs, meetings and consultations, operating in a way which encourages active engagement, dialogue, debate and improved partnership working between key stakeholders.

The Chair of the group will be decided locally. The group will include a member of the Area Board, who will provide updates on progress at Area Board meetings and advise on recommendations where appropriate.

Each network will be supported by the local Community Engagement Manager, however, models that are independently run in the communities are also encouraged.

The appointment of members (excluding officers) to the management group will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairperson, subject to approval at the next full Area Board meeting.

4. Media Relations

Members of the LYN may not issue media statements on behalf of the Area Board. Any media statements about the work of the LYN should be agreed with between the LYN, Community Engagement Manager and Chairperson of the Area Board.

5. Review

These terms of reference are subject to change and may be reviewed by the Leader on an annual basis.

Wiltshire Council

7 May 2021

Delegation to Community Engagement Manager

Summary

Wiltshire Area Boards have previously delegated authority to officers to grant funding from their delegated community, youth, health and wellbeing budgets in respect of urgent matters that may arise between meetings of the Area Board. It is proposed this delegation is updated for the new council term and extended to cover Community Area Transport Group recommendations.

In light of the Covid-19 pandemic, and due to Area Board engagements increasingly taking place outside of formal meetings, it is recognized that Area Boards now conduct their businesses with increased flexibility and according to community need. The proposed delegation will allow essential decision-making business to continue under such circumstances.

Under the proposed delegation, consultation will take place with the Chairman of the Area Board (or in their absence, the Vice-Chairman) by the Community Engagement Manager to determine urgent matters. It is recognized in urgent situations all members may not be contactable in the timescales required (for instance due to time off or sickness), however, where possible the views of all members should be sought.

Proposal

To consider passing the following resolution:

In order to expedite the work of the Area Board and to deal with urgent matters that may arise between meetings, the Community Engagement Manager, following consultation with the Chairman (or in their absence, the Vice-Chairman) of the Area Board, may authorise expenditure to support community projects (including youth, health and wellbeing and community area transport) from the delegated budget of up to £5,000 per application between meetings of the Area Board. The Community Engagement Manager should seek the views of all Area Board members to obtain a majority in support, prior to the expenditure being agreed.

Decisions taken between meetings will be reported in the funding report to the next meeting of the Area Board explaining why the matter was considered urgent or necessary to expedite the work of the Board. Where a significant number of urgent matters arise between meetings, a special meeting may be called, following consultation with the Chairman to determine such matters.

Reason for Proposal

In order to expedite the work of the Area Board and to deal with urgent matters that may arise between meetings.

Lisa Moore
Democratic Services Officer
lisa.moore@wiltshire.gov.uk

Report To	Bradford On Avon Area Board
Date of Meeting	Wednesday, 14 July 2021
Title of Report	Bradford On Avon Area Grant Report

Purpose of the Report

- To provide detail of the grant applications made to the Bradford On Avon Area Board. These could include; community area grants, health and wellbeing, young persons grants and Area Board initiatives.
- To document any recommendations provided through sub groups.

Area Board Current Financial Position

	Community Area Grants	Young People	Health and Wellbeing
Opening Balance For <u>2021/22</u>	£ 28,320.00	£ 11,528.00	£ 7,700.00
Awarded To Date	£ 0.00	£ 0.00	£ 0.00
Current Balance	£ 28,320.00	£ 11,528.00	£ 7,700.00
Balance if all grants are agreed based on recommendations	£ 19,595.02	£ 9,078.10	£ 3,025.00

Grant Funding Application Summary

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
ABG2	Community Area Grant	Staverton Parish Council	Staverton Play Area Disabled Basket Swing	£1149.96	£574.98
<p>Project Summary: The last Health and Safety Report for the Play Area at School Lane failed the basket shaped swing under British Standards saying that it needed safety chains to comply. Unfortunately we had to remove the swing until it can be upgraded. Unfortunately as this swing is probably the most used piece of equipment in the whole play area it will be a big disappointment to those using the play area.</p>					
ABG12	Community Area Grant	Holt Pre School New Community Building	Holt Pre School New Community Building	£185000.00	£5000.00

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
<p>Project Summary: The temporary mobile building used by Holt Pre-School has reached the end of its life and the pre-school have been fundraising for a new permanent community building. The pre-school have raised £142,000 from various community grants, fundraising activities, donations from local businesses and from pre-schools reserves. There is £43,000 left to raise which will enable the purchase of a new building that will support the pre-school and other members of the community. The benefits of a new building include: - many opportunities for volunteering (work experience, Duke of Edinburgh, community and parent helpers) - supporting community events and the provision of facilities and refreshments (e.g. Scarecrow Hunt, Advent Window Trail) - helping to support and build relationships and links within the community - providing employment opportunities for 7 pre-school staff and training opportunities - providing business opportunities for local businesses to promote and host events and to grow their businesses - teaching valuable skills and signing up to community initiatives (e.g. "Plastic Free Holt") - Identifying those who are in need of help and providing support when required (e.g. "Help in Holt") and distributing financial aid when required - supporting local groups by providing resources, visiting local venues (e.g. Luncheon Club - carol singing) - providing opportunities for the community to make new connections, learn new skills, socialise and enjoy events. There is a short film on our website (www.holtpreschool.co.uk/our-community) which shows just how much the pre-school means to the community. Many of the residents of Holt have either attended or worked at pre-school themselves or have children or grandchildren who have. It is a very special place and is well supported in the community.</p>					
ABG128	Community Area Grant	4Youth South West	New Kitchen for Atworth Youth Centre	£6300.00	£3150.00
<p>Project Summary: 4Youth (South West) have recently taken over the youth centre in Atworth and are undertaking significant refurbishment works prior to reopening the centre in September 2021. Part of these works will be completely replacing the kitchen which is currently not fit for purpose.</p>					
ABG121	Youth Grant	Youth Adventure Trust	Supporting disadvantaged young people through the pandemic and beyond	£12309.90	£2449.90

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
<p>Project Summary:</p> <p>We would like your support to help fund the programme costs of the 9 young people from Bradford on Avon currently on the programme, but specifically helpful would be the Youth Worker/Programme Manager salary costs associated with the support of these 9 young people. Youth Adventure Trust recognises that there needs to be positive action and intervention to improve the outcomes for the most disadvantaged people in society. The young people we work with are the most vulnerable and disadvantaged in Wiltshire and Swindon who are facing additional challenges because of COVID-19. During lockdown, schools, support services, charities and youth organisations have worked incredibly hard to utilise resources in order to continue to support the most at-risk young people, including moving their services online. However, the reach of these resources cannot compare to the support structure these young people would have had access to prior to the lockdown. As a result, many young people no longer have access to the support they so desperately need (or are not receiving an equivalent level of support) and their needs are going unnoticed and unaddressed. We have serious concerns about the increased risk to our young people and we expect to see an increase in the number of children needing the support of our charity. Our programme includes 3 residential camps, an Explore Day, 6 Activity Days and 4 Pathway Days over a period of three academic years, all supplemented with the on-going support, mentoring and guidance of our skilled programme team. It allows us to deliver a sustained long-term impact on the lives of our young people and increase the chances of them maintaining the effects of the programme over time. This is then followed by a mentoring and bursary scheme to sustain the positive impact the programme has had on the young people, until age 16. We focus on the 'Forgotten Children', those children that are not yet a statistic but are heading that way. We intervene and offer a lifeline through the provision of a long term and immersive experience and by building strong relationships. "The Youth Adventure Trust is special because it provides opportunities that are otherwise unavailable. It helps give a boost to those that need an extra hand in life." (Carer) The Youth Workers are the beating heart of our charity, who support the young people throughout the programme, helping them set objectives, supporting them on every camp and activity day and giving them continuous 1:1 support and mentoring. The Youth Workers ensure that each child gets the very most out of the programme. They go the extra mile with each and every one of them, focusing on their individual problems and working hard to overcome their issues and challenges, as well as being positive role models. They give of themselves personally and the children respect them and are emotionally connected to them as a result. They provided invaluable online mentoring sessions to our most vulnerable young people during the lockdowns, which involved having an hour-long video call with the young person each week. It was an opportunity for someone to check in on them, see how they were managing, talk about any issues or worries, have an eye into the household to see how they were all doing, to have some social interaction and to play lots of fun games and challenges along the way. They also encouraged the young people to think about their wellbeing and make use of their daily exercise allowance by getting outside. For many, having one hour of undivided attention from an adult is a rarity and the positive interaction they had with their Programme Manager mentor undoubtedly helped to boost their self-confidence, promoted better mental health and ensured they were continuing to build their resilience. "I think it's great that she's been given this opportunity to speak to someone else outside of the home. She usually has video counselling sessions with CAMHS but we're waiting to hear when the next ones will be. I think it will be useful as she's not doing schoolwork and it's all very difficult." (Parent)</p>					

1. Background

Area Boards have authority to approve funding under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the Area Board Funding and Grants Criteria. This document is available on the council's website.

Three funding streams are available to the Area Board, each with an annually awarded amount. These funding streams are as follows:

- Community Area Grants (capital)
- Young People (revenue)
- Health and Wellbeing (revenue)

The Area Board will be advised of the funding available prior to their first meeting of each financial year.

2. Main Considerations

2.1. Councillors need to be satisfied that the applications meet the requirements as set out in the Area Board Funding and Grants Criteria and that the health and wellbeing and young persons funding guidelines have been adhered to.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors need to consider any recommendations made by sub groups of the Area Boards.

3. Environmental & Community Implications

Grant funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Councillors must ensure that the Area Board has sufficient funding available to cover the grants awarded.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

No unpublished documents have been relied upon in the preparation of this report.

Report Author

Ros Griffiths, Community Engagement Manager, Ros.Griffiths@wiltshire.gov.uk

Report to	Bradford on Avon Area Board
Date of Meeting	14/07/2021
Title of Report	Health and Wellbeing Grant funding

Purpose of the report:

To consider the applications for funding listed below.

Applicant	Amount requested
Applicant: We Hear You Project Title: WHY Counselling in Bradford on Avon View full application	£4675.00

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2021/2022 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in

order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
4199	We Hear You	WHY Counselling in Bradford on Avon	£4675.00
Project Description: Provision of free professional weekly one-to-one counselling for anyone in the Bradford on Avon area affected or bereaved by cancer Covid-19 or another life-threatening condition.			
Input from Community Engagement Manager: (CEM put your input here)			
Proposal That the Area Board determines the application.			

No unpublished documents have been relied upon in the preparation of this report.

Report Author:

Ros Griffiths
Community Engagement Manager
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BRADFORD ON AVON COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	Date of meeting: 17th May 2021 Virtual meeting			
1.	Attendees and apologies			
	Circulation:	<p>Sarah Gibson (Chair) Tim Trimble – Wiltshire Councillor Johnny Kidney – Wiltshire Councillor Trevor Carbin – Wiltshire Councillor Andy Cadwallader, Kirsty Rose – Highways Ros Griffiths - Community Engagement Manager</p> <p>Atworth Parish Clerk Bradford on Avon Town Clerk Holt Parish Clerk Limpley Stoke Parish Clerk Monkton Farleigh Parish Clerk South Wraxall Parish Clerk Staverton Parish Clerk Westwood Parish Clerk Winsley Parish Council</p> <p>Anthony Smith – Wingfield PC George Mumford – Westwood PC Liz Watts – Monkton Farleigh PC Trevor Bedeman – Streets Ahead Ian Barnes – Limpley Stoke PC John Barnes – Winsley PC Bella Walker – South Wraxall PC Andrew Nicolson – Cycling UK</p>		

BRADFORD ON AVON COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

2.	Notes of last meeting			
		Previously circulated		
3.	Financial Position			
		<p>Current amount available including contributions £24,192 Current spend & commitments £10,300 Current remaining budget £13,892</p> <p>Allocations made at meeting</p> <p>£825 Holt – The Midlands (PC contribution £825 agreed) £200 BoA – Belcombe Place (TC contribution £200 to be confirmed).</p> <p>Remaining Budget - £12,867</p>		

BRADFORD ON AVON COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

4.	Top 5 Priority Schemes			
a)	Wingfield A366	<p>Stowford Manor Farm. Sign & road marking proposal and cost estimate with PC. Approx value £4300.</p> <p>PC have decided to go ahead with signing scheme in advance of any Planning Application from Land owner. Land Owner to be requested to make contribution commitment in writing prior to ordering works. JK to action.</p> <p>Sign face legend to be agreed. Prelim design used legend 'Manor Farm Rural Enterprise Centre'. PC to consider.</p> <p>Funding now agreed. 1/3 split. PC/CATG/Bryant. Awaiting agreement of sign face legend from Mr Bryant prior to ordering.</p> <p>Ian Turner is reviewing signing scheme design using 'Stowford Manor Farm' legend and consideration being given to installation of pedestrian/children crossing warning signs.</p>	KR to provide updated scheme design when complete	KR

BRADFORD ON AVON COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

b)	<p>South Wraxall PC Bella Walker</p>	<p>Visibility has been checked at the B3109/UC junction. . For 50 mph roads the desired minimum distance is 160m but an absolute minimum of 120m is acceptable.</p> <p>Looking to the North (towards Corsham) 120m was achievable.</p> <p>Looking to the South (towards Bradford Leigh) a distance of 45m only could be achieved due to a bend in the road, a rising bank on the verge and a mature hedgerow.</p> <p>There were no signs of any collision debris in the area, or damage to the verges and no skid marks were apparent on the main carriageway. There has been 2 reported personal injury collisions in the 6years up to April 2020.</p> <p>Document B3109-001 has been circulated to demonstrate the land requirement to achieve full visibility. Regrading of the land may also be necessary.</p>	<p>KR to write to SWPC and liaise with Bella Walker. JK to be copied in to correspondence</p>	<p>KR</p>
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BRADFORD ON AVON COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

c)	<p>Limpley Stoke PC Ian Barnes</p>	<p>Experimental closure of Woods Hill at junction with A36. Monitoring before and after will be required. Being progressed by PC. Funding for scheme agreed in principle pending detail design and cost estimate. May be split over financial years.</p> <p>Detail design, cost estimate and draft traffic regulation order underway.</p> <p>Detail design prepared and TRO documentation with TRO team for advertisement. Estimated timescale for implementation is early April.</p> <p>JK requested consideration be given to renewal of white lining and coloured surfacing forming the virtual footways in the village. AC explained there was no maintenance budget available particularly for coloured surfacing.</p> <p>IB stated parish council have been in contact with a lining contractor who has provided a price for the lining renewal, which the parish council are to fund. AC explained that the PC should not be undertaking maintenance work on the highway without permission as this is the role of the highway authority. IB to send details of lining contractor to AC. IB and AC to liaise re lining works.</p> <p>ETRO now operational.</p>	<p>IB updated CATG that PC have installed traffic counters and are collating data relating to the impact of the ETRO.</p>	<p>To note</p>
d)	<p>Wingfield PC Sarah Carter</p>	<p>Renewal of footway at former Council Houses on B3109. Previous cost estimate £8466. Revised cost estimate £8873. 50% contribution agreed from centrally held funds.</p>	<p>PC decision re funding deferred to next PC meeting.</p>	<p>PC</p>

BRADFORD ON AVON COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

e)				
5.	Other schemes for action but not yet a priority			
a)	Turleigh Hill / Belcombe	<p>Area for investigation now covers length from Avoncliffe junction up to 30mph terminal point.</p> <p>Parish Steward has undertaken some foliage clearance but has reported that the footway has no underlying structure and needs full reconstruction with new kerbs. This is outside the scope of the Area Highways budget.</p> <p>Alternative suggestion made by TB of advisory on carriageway footway on south side of road.</p> <p>Footway resurfacing works were completed in January as a result of a specialist surfacing gang becoming available.</p> <p>Belcombe Place remains a concern with request for consideration for signing and road markings to form a safer route for pedestrians</p> <p>KR has circulated a plan showing proposed changes to signing on Belcombe Place. The approx. cost is £400.</p>	<p>CATG supported the proposal. Funding agreed - £200 CATG, £200 TC Contribution (to be confirmed)</p> <p>KR to progress once funding confirmed.</p>	<p>Town Council</p> <p>KR</p>
6.	Substantive schemes			

BRADFORD ON AVON COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

a)	Winsley Hill. At Canal Bridge	<p>PC have requested provision of double yellow lines east of bridge. Additional funding may be required as TRO process needed. Agreed that this can be looked at after monitoring to assess impact. Parking of vehicles on the widened footway during busy periods has been noted.</p> <p>DYL solution now agreed. Extent of DYL's to be determined. Work to be added to Network Management team programme so no cost to CATG.</p> <p>All work on waiting restrictions currently suspended as staff have been reallocated to Covid 19 support. Revised timeline to be established when staff released back.</p>	KR to advise timeline when staff available. Contact details to be provided to JB and JK	KR
b)	Station approach – Bradford on Avon	<p>Revised proposals agreed by Town Council. Estimate stands at £61,356 Substantive bid application form submitted. Local contribution of £2,500 from B on A TC, £2,500 from CATG</p> <p>Substantive bid successful. Detail design complete. Scheme is included in 2020/21 works programme but timeline currently unknown.</p> <p>This scheme had been planned for June 2021. It has now been postponed as all works in the Bradford on Avon area have had roadspace bookings revoked during the closure of Cleveland Bridge in Bath. The scheme is to be reprogrammed.</p>	KR to arrange site meeting with ADN and SG to review scheme and concerns raised by ADN	KR
6.	Other Ongoing Issues			

BRADFORD ON AVON COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

a)	Holt	<p>Improvements and widened footway at junction of B3107 and east exit to The Midlands. DT has given feedback to PC on initial design and cost estimate prepared by consultant. PC want WC to take forward design to detail stage with a view to making a substantive bid.</p> <p>Land ownership plan provided to PC. The resident at 180 is content with the proposal to remove some of the scrub and cut in to the bank outside of their property (within the adopted highway).</p> <p>KR has reviewed options and met with parish council reps on site. A proposal has been prepared for footway widening without a retaining wall. A topographical survey is required to progress design further. A quote of £1650 has been returned. Holt PC propose 50/50 funding with CATG.</p>	<p>Funding agreed - £825 CATG, £825 HPC</p> <p>Design to be progressed to allow substantive bid to be made.</p>	KR
b)	Monkton Farleigh PC Liz Watts	<p>Speed limits in the village. LW presented case for lower speed limits in village. DT advised of adopted process of using Atkins for a speed limit assessment. Cost is £2500. Funding agreed in principle 50/50 PC & CATG</p> <p>Additional information supplied to PC. Awaiting decision from PC as to whether to go ahead</p> <p>PC confirmed decision to proceed with assessment but will be put on hold until meeting with Atkins/KR can take place.</p> <p>Site meeting held with Atkins and PC in April.</p>	Assessment to be progressed by Atkins.	Atkins

BRADFORD ON AVON COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

c)	<p>Bradford on Avon and Westwood Sarah Gibson</p>	<p>Bollards on Coppice Hill were discussed following visits by both Sarah Gibson and KR. It was agreed to fund the provision of 2no Bradford bollards to prevent vehicles backing into the property at the top of Coppice Hill.</p> <p>£1000 total budget allocated for this with £500 from CATG and additional funding from TC or Preservation Trust.</p> <p>Works pack ready to issue upon confirmation of funding</p>	<p>SG to confirm additional funding. KR to progress installation</p>	<p>SG KR</p>
d)	<p>Winsley Issues Johnny Kidney</p>	<p>JK set out current community actions. Priority is Dane Rise & Tynning Road junctions and identification of low cost measures. KR to continue to offer advise prior to bringing forward to CATG.</p> <p>KR and JK met on site to discuss issues. KR recommends data collection in the first instance to determine pedestrian numbers, vehicle speeds, volumes and possibly turning movement. A quote is being sought for this. KR will also undertake visibility assessments at the junction leading on to the B3108 and review signing on the route.</p>	<p>KR to discuss Hartley Farm application with highways DC. Progress visibility survey and sign review. Secure quotes for surveys.</p>	<p>KR</p>

BRADFORD ON AVON COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

e)	Bradford on Avon Social Distancing measures	<p>Pedestrian crossing assessment on Town Bridge has been undertaken and report circulated.</p> <p>Refuge islands on New Road / Springfield have been investigated and discounted due to feasibility and safety issues. A proposal has been prepared to introduce priority working however this would require illumination of the build-outs and signing and is therefore not a quick solution to deliver.</p> <p>Councillors are disappointed that a pedestrian crossing cannot be installed on Town Bridge as this would be a key improvement.</p>	Discussions between BTC and WC regarding the social distancing scheme are ongoing.	
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BRADFORD ON AVON COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

f)	Winsley to BoA Tranche 1 cycle scheme	<p>Wiltshire Council undertook public consultation on both Tranche 1 and Tranche 2 Emergency Active Travel Fund schemes from during December and January. This was widely advertised through social media and traditional press platforms.</p> <p>Over 1700 responses from the public were received during the consultation period, more information on which can be found here https://www.wiltshire.gov.uk/news/next-steps-for-cycle-lanes-in-the-county</p> <p>Of those who commented on the B3108 scheme, 67% stated their support. Based on this, along with consideration of the monitoring data, it is proposed that the provision of a cycle facility on the B3108 be made permanent, albeit this will not be in its current form.</p> <p>The provision of a shared use path is proposed, with design work being undertaken by Atkins. Currently in early stages of process but aiming for construction during the 2021 school summer holidays. A road closure will be required to facilitate construction. The group expressed concern regarding the impact of this on surrounding roads and businesses.</p>	<p>KR to continue to liaise and update CATG members as the design investigations progress.</p> <p>Site meeting with Cllr Trimble, Cllr Kidney and ADN to take place.</p> <p>Update since meeting:</p> <p>Scheme now programmed for construction in Summer 2022 due to other works in the surrounding areas.</p>	KR
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BRADFORD ON AVON COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

g)	<p>Bradford on Avon Berryfield Road Trevor Bedeman</p>	<p>Report on consultation with residents was presented by TB. Favoured option was closure of Berryfield Road at Bath Road junction. Next step is to present to Town Council</p> <p>Meeting held to discuss proposals and item discussed by Town Council. TC have requested that CATG approve the study on the Berryfield Road changes, to investigate and provide options for improvements to this area, taking account of wider impacts on the surrounding area and traffic network</p> <p>KR has prepared outline plan which was discussed at a meeting with White Stripe and Cllrs Trimble and Gibson on the 20th May. The plan includes enhancing the junctions of Berryfield Road with Bath Road and Sladesbrook to deter through traffic in addition to changes around the school entrance to highlight the presence of pedestrians.</p>	<p>KR to progress design work and liaise with Louise Walford regarding survey to determine through traffic levels.</p>	KR
h)	<p>Limpley Stoke Ian Barnes</p>	<p>Request for bollards and signs at Lower Stoke Group agreed to progress design work.</p> <p>Works complete.</p>	<p>Item to be removed from notes.</p>	

BRADFORD ON AVON COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

i)	<p>Bradford on Avon The Snicket (BRAD65) – Rickfield to Belcombe Road Tim Trimble</p>	<p>Request for improvements to the Snicket to provide a handrail and surface improvements.</p> <p>Tim Trimble expressed concerns raised by residents regarding the current uneven surface with protruding tree roots. It was acknowledged that the route is not adopted highway but forms part of the RoW network.</p> <p>KR has approached RoW Officer Paul Millard to discuss appropriate surface solutions and handrail provision and is awaiting a response. Town Council funding may be available. SG and MR to take to Town Council for discussion once further information is known.</p> <p>SG confirmed that a resident adjacent to the steps had agreed to have the handrail installed on her property providing action be taken to prevent vibration caused by the steps currently.</p> <p>PM has met with contractors and awaiting quote for provision of steps</p>	<p>KR to liaise with Paul Millard and report back to CATG</p>	<p>KR</p>
7.	<p>New items</p>			
a)	<p>Westwood Parish Council Speed management – New Inn area George Mumford</p>	<p>Site meeting held previously with KR, JK and Westwood Parish Council . KR provided outline proposal to Parish Council. Request to be considered by CATG</p>	<p>CATG agreed to support. KR to prepare plans</p>	<p>KR</p>

BRADFORD ON AVON COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

b)	Limpley Stoke – Parking Issues Ian Barnes	There are several areas in the village where unsympathetic, and in some cases illegal, parking is becoming a greater issue for farmer’s access, emergency vehicle access etc. Would like Highways Officer to visit and make recommendations	KR to meet with IB	KR/IB
c)	Winsley – Primary School Signing John Barnes	The Primary School would like additional warning and directional signage to help drivers to locate the School. It’s felt that signs from the B3108 into Tynning Road, and from roundabout of the B3108/Winsley/Bradford Road would be helpful.	KR to review signing alongside B3108 signing review.	KR
d)	Upper Westwood – Street name plate request George Mumford	A request has been made for the provision of a street name plate to guide vehicles to 117-120 Upper Westwood. The lane on which the properties sit does not have any signing nor are the properties visible to passing vehicles. This has resulted in frequent issues with deliveries etc for residents.	Proposal and cost estimate for 2no name plates to be prepared	KR
8.	Any Other Business:			
a)	Cygnets Way, Staverton	Cllr Carbin raised concerns about footway condition.	Andy Cadwallader to provide quote for maintenance cost.	AC
b)	Atworth	Andy Gooding asked about the status of schemes in Atworth now that it is in the BoA Community Area. All schemes that had not been allocated funding will transfer to BoA.	KR to liaise with Mark Stansby re any outstanding works in Atworth	KR
c)	Belcombe Road	Andrew Nicholson raised concerns regarding carriageway condition and impact on cycles. Patching works are programmed for 21/22.		
9.	Date of Next Meeting: 26th July 2021			

BRADFORD ON AVON COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

Bradford on Avon Community Area Transport Group

Highways Officer – Kirsty Rose

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Bradford on Avon Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Bradford on Avon Area Board will have a remaining Highways funding balance of **£12,867**

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

